

WV STATE FIRE COMMISSION MEETING
Quality Inn • Lewisburg, WV •

April 13, 2018

PLEASE NOTE:

The following minutes have been provided and are considered unofficial, until they are submitted for approval at the next scheduled meeting.

The official business meeting was called to order at 09:00AM by Chairman Grant Gunnoe.

ROLL CALL: by Administrative Secretary Paul Mullins

Commissioners Present

Edward George, Grant Gunnoe, Dave Camp, Carl Eastham, Doug Estep, Martin Hess, Doug Mongold, Phil Hart, Jim Oldaker and Virgil White.

Commissioners Absent- Thomas Keefer and Ted Shriver

Moment of Silence- Line of Duty Deaths from Pratt Volunteer Firefighters-

APPROVAL OF MINUTES:

Commissioner Eastham made a motion to accept and approve the minutes of the February 9, 2018 Fire Commission Meeting. Commissioner White seconded the motion. The ayes and nays have been taken on a voice vote, the motion passed.

Consideration of Standard Operating Procedures (SOPs) for the Pocahontas County Fire Association. Assistant Fire Marshal Bradley Scott gave a brief review for approval. Counsel Bob spoke on behalf of the Pocahontas County Fire Association and discussed the approval of the SOPs. Commissioner Mongold made a motion to approve, seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

COMMITTEE REPORTS:

- Legislative, Codes & Regulatory Committee

Commissioner Camp read the Legislative, Codes & Regulatory Committee Report from April 12, 2018 as follows:

Legislative, Codes and Regulatory Committee Meeting Report

Meeting Minutes

April 12, 2018

Call to order

Commissioner Camp called to order the regular meeting of the Legislative, Codes and Regulatory Committee Meeting at 1006AM on April 12, 2018 at the Quality Inn, Lewisburg, WV.

Roll call

Commissioner Camp conducted a roll call. The following commissioners were present:

Dave Camp
Jim Oldaker
Martin Hess

The following commissioners were absent: Ted Shriver and Tom Keefer

Old business

a) Consideration of Municipality Home Rule Board Rulings

Commissioner Camp referred to the updated letter received concerning the extension of the Municipality Home Rule Board Ruling. Chief Deputy Fire Marshal Sharp stated that the abeyance was held over until on or before April 25, 2018. No action is needed at this time by the Fire Commission.

b) Status of Governor's Bill Modifying WV Code Chapter 29 Article 3-5b

Counsel William Valentino and Fire Marshal Tyree gave an update concerning the 2009 IECC Energy Code removal included in legislative House Bill- HB 4444, because it was outdated and there is a new energy code.

Status of Junior Firefighters 21-6-2

Fire Marshal Tyree gave an update concerning the Child Labor, Junior Firefighter language clarifications in legislative House Bill- HB 4436 and the addition of stating that the WVU Fire Service Extension and the WV Public Safety Training would be approved for training Junior Firefighters.

Other Legislative Updates

Fire Marshal Tyree will give additional legislative updates in his Operations Report tomorrow to the full fire commission.

New business-

Consideration of 2017-006-HI

Commissioner Hess made a motion to move into Executive Session at 10:10AM, seconded by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Hess made a motion to come out of Executive Session at 10:22AM, seconded by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Hess made a motion to dismiss 2017-006-HI, seconded by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Hess made a motion to give the Fire Marshal authority to review Home Inspector complaints and to act on/or refer to the Fire Commission for further review. This recommendation is to the full fire commission tomorrow and for further review by legal counsel, seconded by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

Adjournment

Commissioner Camp moved to adjourn the meeting at 10:24AM, second by Commissioner Hess.

Commissioner Eastham made a motion to accept the report. It was seconded by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

• Training Committee

Commissioner White read the Training Committee Report from April 12, 2018 as follows:

Training Committee Meeting Report

Meeting Minutes

April 12, 2018

Call to order

Commissioner White called to order the regular meeting of the Training Committee Meeting at 10:26AM on April 12, 2018 at the Quality Inn, Lewisburg, WV.

Roll call

Commissioner White conducted a roll call. The following commissioners were present:

Carl Eastham
Doug Estep
Edward George
Virgil White

The following commissioners were absent: Tom Keefer

Old business

c) Fire Marshal Academy Update

Chief Deputy State Fire Marshal Sharp gave a brief update on the Fire Marshal Academy scheduled for the fall of 2018. The Fire Marshal Academy curriculum will be sent out to all fire commissioners before the next fire commission meeting for review.

New business

a) Driver Operator Certification New NFPA 1002 Standard-

Commissioner White discussed a draft proposal to create a two (2) Modular Driver / Operator Pilot Program Course as follows:

Fire Apparatus Driver/Operator- Fire Service Pump Operator: Pump, Aerial, Tiller, and Mobile Water (56 hours)

This course can be broken up into 2 modules or taught straight through. The Job Performance Requirements (JPRs) would be what is consistent with NFPA 1002 standards as well as the text book standards. The most current edition of this course manual shall always be used.

There should be a department SOP/SOG that addresses this position and to ensure there is a mechanism in place for continuing education for driving and operating their department apparatus.

The intent of this certification is for a driver/operator only. At no time should a driver/operator engage in any hands-on fire and or rescue activities unless trained and certified to do so.

WV Public Safety Training Wheeling Coordinator Skip Kosar discussed looking at the driver/operator modular program and looking at what the commission would want the driver/operator to know on the fire scene. Commissioner White and Commissioner Gunnoe discussed the next step would be to provide the WV training agencies the draft program for review and to make recommendation. Then place on the June meeting agenda and bring to the full commission tomorrow for discussion. Comments about the program from other individuals can be sent to the Fire Marshal Tyree between now and the June Fire Commission meeting.

b) Presentation and Consideration of “Managing a Nonprofit Volunteer Fire Department Training Course” (4 Hours)

WV Deputy Secretary of State Steve Connolly and WVU Fire Service Director Mark Lambert provided a presentation on this new course for approval.

Steve Connolly discussed issues within his own volunteer fire department as well as other departments that could benefit from this training for Fire Department Board members and others. This program could be delivered electronically through the WV State Coursemill, online or through a flashdrive delivery method. Videos could be created by various subject matter speakers for the different modules to include Good Governance, FOIAs, Human Resources, Finances, Insurance Coverage, Grant Writing, etc. Commissioner Gunnoe asked how many hours this course would require. Mr. Connolly stated 3-4 hours or whatever the Fire Commission would decide upon and the criteria desired. Commissioner Gunnoe mentioned even social media issues may need addressed and what limitations there are. James Porter asked if the program would cover risk management and Worker’s Compensation, etc. and his suggestion would be that Fire Service Boards be required to obtain this training and continuing education every 2 years through the Fire Department Evaluation for state certification. Mr. Connolly discussed having an August 2018 rollout for this course and suggested later use as a future fire commission pilot program. Commissioner Gunnoe discussed how this pilot program could benefit fire departments.

Commissioner Estep made a motion to approve Steve Connolly to work on the “Managing a Nonprofit Volunteer Fire Department Course” as a fire commission pilot program and recommend it to the full Fire Commission for approval, seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

c) Staff/Counsel- Nothing to bring forth.

d) WVU Fire Service Extension

WVU Fire Service Extension Director Mark Lambert discussed the Junior Firefighter dates for 2018 is June 16-21 and asked about the continued sponsorship of the Fire Commission. Chief Deputy State Fire Marshal Sharp stated that the Fire Commission provided a \$1000 sponsorship last year for consideration.

WVU Fire Service Extension Director Mark Lambert discussed a firefighter delegation from Germany will be in West Virginia May 3-6, 2018 to see how we do fire training and review processes in the US.

e) WV Public Service Training/WV Dept. of Education

West Virginia Public Safety Training (PST) Martinsburg Coordinator Dave Plum thanked the fire commission for their ESCAPE conference participation and talked about the Mineral County Safety Expo. WV Public Safety Training Charleston Coordinator Jim Shedd mentioned the dates for the WV Public Safety Expo at the Charleston Civic Center May 9-12, 2018. PST Dave Plum discussed the transition of PST from RESA and the establishment of ESC (Educational Service Cooperatives) that the PST and Adult Education will be housed under now. They will have new fiscal agents and possible new physical locations. As additional information is available they will be posted on the PST website. Mountain State will be RESA 3 and hopefully stay at the same location in Dunbar, WV. There was discussion of realignment of the various geographical districts that may take place.

Commissioner White asked about a question that Commissioner Estep had about prerequisites for rescue core curriculum classes. Commissioner Doug Estep asked if the rescue core curriculum classes would be affected by new national standards? WVU Fire Service Extension Director Mark Lambert and PST Jim Shedd made some comments concerning the National Fire Protection Association (NFPA), Pro Board certification requirements and the Rescue Core Curriculum. It was determined that nothing has changed between the old and new standards for the Rescue Core Curriculum Classes.

Commissioner Eastham mentioned that an off-duty Huntington Fire Department member died in a motor vehicle accident today.

Adjournment

Commissioner Eastham moved to adjourn the meeting at 11:09AM, seconded by Commissioner Estep. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Hess made a motion to accept the report. It was seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Motion on pilot program.

• Fire Department Services Committee

Commissioner Mongold read the Fire Department Service committee report from April 12, 2018 as follows:

Fire Department Services Committee Meeting Report

Meeting Minutes

April 12, 2018

I. Call to order

Commissioner Mongold called to order the regular meeting of the Fire Department Services Committee at 11:23AM on April 12, 2018 at the Quality Inn, Lewisburg, Charleston, WV.

II. Roll call

Commissioner Mongold conducted a roll call. The following commissioners were present:

Dave Camp
Doug Mongold
Jim Oldaker

The following commissioners were absent: Phil Hart

III. Old business-

1. Modular Firefighter Training Pilot Program Update- Asst. Fire Marshal Bradley Scott gave an update and stated that 90 Volunteer Fire Departments have enrolled in the Modular Firefighter Training Pilot Program and 131 individual students are enrolled in classes. Currently there is another class in the Beckley area with 5 other classes active in other parts of the state. Commissioner Mongold asked what the passing rate was. AFM Scott stated that it seems to be going successful and helmet stickers are being issued. Commissioner Gunnoe asked if there were issues on the fire scene with those doing more than they are allowed to do. AFM Scott stated, "None that I'm aware of". Deputy Fire Marshal Baltic said he has been impressed on how the pilot program is going and he has two people from his volunteer fire department in the program. Fire Marshal Tyree mentioned that the pilot program came up multiple times with the legislature and was impressed with the program. They also wanted to know why there wasn't more information to the public about this pilot program.

2. Tornado Volunteer Fire Department and West Side Volunteer Fire Department Boundary Update- Assistant Fire Marshal Bradley Scott gave an update and stated that a dual aid agreement had been signed by both departments, but there was an amendment that had not been signed. Commissioner Gunnoe asked AFM Scott to read the agreement dated 2/26/18, which he did. The West Side VFD wrote an amendment to the agreement which AFM Scott read. Commissioner

Mongold asked about the amendment and if both departments are represented today. Tornado VFD Greg Childress discussed why the amendment was not signed by the Tornado VFD. Commissioner Oldaker discussed that this amendment is not talking about required minimum staffing, but only to a point with 3 people and that at the second encode to send all personnel that you have. Commissioner Mongold asked West Side VFD Fire Chief Chris Schilling about requiring a minimum amount of 4-6 people on a vehicle on the first response and then on second encode send what you have. Chief Chris Schilling said yes. Commissioner Mongold asked if they can make the 4-minute response time listed in the agreement and Chief Schilling said yes. Commissioner Gunnoe asked if the agreement was still in effect. Chief Schilling said he was voiding the agreement until the amendment is signed. Commissioner Gunnoe asked if they had dual aid agreements with other departments and asked if they had the same signed agreement with other area departments. Chief Schilling said he wasn't sure because the agreements are over 10 years old and he had not read them, but he had a gentleman's agreement that has been used without incident. Commissioner Mongold asked questions concerning the amount of calls and types considered in the agreement by both sides. Chief Schilling answered.

Tornado VFD Greg Childress stated that his main complaint was that he can't provide protective coverage to his own home because the Tornado VFD is closer to his home than the West Side VFD. Greg Childress stated that he will discuss again tomorrow at the full Fire Commission his complaint and how Tornado is closer to his home. Greg Childress also stated how much money it costs him to attend the fire commission meetings, but he had requested to be on the full fire commission agenda for Friday.

Commissioner Jim Oldaker asked why after all this time and the approval of the boundaries of these fire department districts that this was now an issue. Commissioner Oldaker asked why not go through the same process through the Kanawha County officials and try to get this area changed? Mr. Childress said they had tried and he went back through the history of this community situation and that there was too much politics involved in this process when everyone should be concerned about the people in the community. Chief Schilling suggested to the fire commission to permanently shut down the Tornado VFD and that would solve the problem and they would take on all response area. Mr. Childress agreed and said then they would have to take all the Tornado personnel including himself into their department. Chief Schilling said they would all have to fill out an application to apply. Commissioner Mongold asked if we each department would be willing to sign the agreement and move forward for the betterment of the community. Commissioner Gunnoe asked if Mr. Childress would get with Chief Caleb Childress and see about signing the document and getting it back to the fire commission tomorrow. Mr. Childress said he will try to get this taking care of tomorrow and would be back to address the full fire commission.

IV. New business

f) Fire Officer I and II Applications

Assistant State Fire Marshal Bradley Scott presented the following applications for approval:

Michael Hager
James Frazer

F/O 1
F/O 2

Williamson FD
Craigsville VFD

Christopher Ball	F/O 1	Milton VFD
Rick Cary	F/O 2	Bluefield VFD

There were no questions. Commissioner Oldaker made a motion to approve these applications and present to the full Fire Commission, seconded by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

g) Assistant State Fire Marshal Bradley Scott presented a list of departments that met all requirements to be recertified:

- Town of Sophia Raleigh County
- Folsenbee Brooke County
- Beech Creek Mingo County
- Chattaroy Mingo County

Commissioner Camp made a motion to approve these applications and present to the full Fire Commission, seconded by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

h) Fire Departments to be Recertified

Assistant State Fire Marshal Bradley Scott presented a list of departments for recertification that had perfect evaluations:

- Silverton Jackson County
- Ripley Jackson County
- Jane Lew Lewis County
- West Side Kanawha County

Commissioner Camp made a motion to approve these applications and present to the full Fire Commission, seconded by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

Fire Marshal Tyree mentioned that he would be traveling back to Charleston and would be available to bring the original signed agreement between the Tornado VFD and the West Side VFD tonight. Commissioner Gunnoe will contact Kanawha County Fire Coordinator Dave Armstrong to see if he could arrange to pick up the signed document and give to Fire Marshal Tyree to bring back to Lewisburg.

V. Adjournment

Commissioner Camp moved to adjourn the meeting at 12:02AM, seconded by Commissioner Oldaker.

Commissioner White made a motion to accept the report. It was seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

• Recruitment and Retention Committee

Commissioner Phil Hart read the Recruitment and Retention Committee Report from April 12, 2018 as follows:

Recruitment and Retention Committee Meeting Report

Meeting Minutes

April 12, 2018

VI. Call to order

Commissioner Estep called to order the regular meeting of the Recruitment and Retention Committee Meeting at 12:15AM on April 12, 2018 at the Quality Inn, Lewisburg, WV.

VII. Roll call

Commissioner Estep conducted a roll call. The following commissioners were present:

Doug Estep

Edward George

Jim Oldaker

Martin Hess

Absent: Phil Hart

VIII. Old business

- a) Commissioner Estep asked for an update on the Length of Service Award Program (LOSAP) challenge coins. Assistant Fire Marshal Scott stated that 275 departments had sent in LOSAP applications and that 4800 individuals will receive LOSAP challenge coins once produced. Chief Deputy Fire Marshal Sharp replied that the challenge coins had been ordered, but there is still some difficulty with the vendor that won the bid. A deadline of May 25, 2018 has been set for receiving the coins.

IX. New business- None

X. Adjournment

Commissioner Oldham moved to adjourn the meeting at 12:16PM. It was seconded by Commissioner George. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to accept the report. It was seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

• Disciplinary Committee

Commissioner Eastham read the Disciplinary Committee Report from April 12, 2018 as follows:

Disciplinary Committee Meeting Report

Meeting Minutes

April 12, 2018

Call to order

Commissioner Eastham called to order the regular meeting of the Disciplinary Committee Meeting at 12:24pm on April 12, 2018 at the Quality Inn, Lewisburg, WV.

Roll call

Commissioner Eastham conducted a roll call. The following commissioners were present:

Edward George

Martin Hess

Doug Mongold

Absent: Ted Shriver

Commissioner Eastham moved to approve the agenda. Commissioner George made a motion to approve. It was seconded by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Old business

1. Beech Bottom VFD Requesting 60 Day Extensions

Commissioner Hess made a motion to recommend a 60-day extension to The Beech Bottom VFD to the full Fire Commission Meeting with a second by Commissioner George. With all the ayes and nays having been taken on a voice vote, the motion passed.

2. Clay VFD Requesting 60 Day Extensions

Commissioner Mongold made a motion to recommend a 60-day extension to The Clay VFD to the full Fire Commission Meeting with a second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

New business

i) Departments Requesting 180 Days

Commissioner Mongold made a motion to go into executive session at 12:28PM, seconded by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner George made a motion to come out of executive session at 12:45PM, seconded by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Hess made a motion to find probable cause and recommend 180-day extension on 2018-009, 2018-010, 2018-011, 2018-014, 2018-015, 2018-017, 2018-018, 2018-019, 2018-020 and 2018-022 with a second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

j) Other Disciplinary Issues- 2018-016

Commissioner Mongold made a motion to find probable cause on 2018-016 and send a letter thanking the department for voluntarily shutting down and requiring the department to remain shut down until requirements are complete and another evaluation is conducted by the fire marshal's office, with a second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Adjournment

Commissioner Mongold moved to adjourn the meeting at 12:51PM, seconded by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to accept the report. It was seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

• Operations Committee

Fire Marshal Tyree stated that his staff will present their division reports: Deputy State Fire Marshal Allan Casto, Deputy State Fire Marshal Jason Baltic and Deputy State Fire Marshal Clarence Leake and that he will finish with the overall agency operations report.

Deputy State Fire Marshal Casto shared his report on the Fire Service Division for the period of January 1, 2018 through March 31, 2018:

Regulatory and Licensing Section

Total Licenses Issued: 934
Total Certifications Issued: 72
Total Applications Processed: 631
Total Permits Issued: 173
Online Renewals: 240

Total Consumer Fireworks Certificates Issued
Permanent: 5
Temporary: 0
Wholesaler: 8
Outdoor Storage: 14
Novelties: 2

Fire Service Division for the period of February 1, 2018 through March 31, 2018:

Regulatory and Licensing Section

Total Licenses Issued: 711
Total Certifications Issued: 53
Total Applications Processed: 418
Total Permits Issued: 77
Online Renewals: 196

Total Consumer Fireworks Certificates Issued
Permanent: 5
Temporary: 0

Wholesaler: 8
Outdoor Storage: 14
Novelties: 1

Deputy State Fire Marshal Baltic shared his report on the Investigation Division for the period of January 1, 2018 through March 31, 2018:

Total Number of Fires – 144
Accidental – 30
Incendiary – 32
Undetermined – 52

Fatality Total 01JAN18 to 31MAR18 – 12
Injury Total 01JAN18 to 31MAR18 – 16

Total \$ loss 01JAN18 to 31MAR18 - \$ 5,179,750.00

Total \$ loss 01JAN18 to 31JAN18 that are declared Incendiary - \$147,000

Total number of fires cleared by arrest or exceptional means – 16 (10 Arrests)

February 1, 2018 to March 31, 2018

Total Number of Fires – 89
Accidental – 22
Incendiary – 18
Undetermined – 32

Fatality Total 01FEB18 to 31MAR18 – 5
Injury Total 01FEB18 to 31MAR18 – 7

Total \$ loss 01FEB18 to 31MAR18 - \$3,767,500.00

Total \$ loss 01FEB18 to 31MAR18 that are declared Incendiary - \$134,500.00

Total number of fires cleared by arrest or exceptional means – 12 (6 Arrests)

Deputy State Fire Marshal Leake shared his report on the Inspection and Plans Review Division for the period of January 1, 2018 through March 31, 2018:

1624 Inspections Conducted
426 Plans Reviewed (Does not count walk-in consultations with architects and designers)
49 Occupancy Permits Issued
783 Licenses Checked

Complaint Investigations:

Investigated twenty-eight (28) fire code complaints
Investigated twelve (12) electrical complaints
Investigated four (4) blasting complaints

Citations: 0

Training:

- Three divisional staff attended a two-day Sprinkler/Standpipe class at the Ohio Fire Academy.
- All divisional staff attended an in-house class on explosive magazine inspections.
- One staff member attended a six-day class on Water-Based Fire Protection System Plan Review.
- Four divisional staff attended the Campus Fire Safety seminar in Morgantown.
- Divisional staff completed night firearms qualifications.

Court Hearings:

Cabell County – One (1) conviction for performing electrical work without a license.

Greenbrier County – One (1) conviction for fire code violations.

Braxton County – Fire Code violations – Case continued.

Administered four (4) licensing tests.

Assisted Investigation Division with fire fatalities in Berkeley County.

Assisted Investigation Division with arrests in the Eastern Panhandle.

Assisted Investigation on fires in Pocahontas and Randolph Counties.

Involvement with LODD arrangements, visitations and funerals of Pratt firefighters.

Assisted WVDEP and EPA on a hazardous materials incident in Cabell County.

At the request of PEIA assisted with security and overcrowding at public hearing meetings.

Monitored show choir events in Kanawha and Cabell Counties for overcrowding.

Conducted exit checks at various basketball games.

Public Education Report- Courtney Rosemond:

FEBRUARY THRU APRIL 2018

Media Releases – 4

- W.Va. State Fire Marshals make several arson-related arrests
- W.Va. State Fire Marshal warns against fire department donation scam
- McDowell Co. fire department voluntarily closes due to deficiencies
- Man Wanted in Berkeley County arson arrested in Maryland

Social Media interactions –908 new Facebook subscribers since Feb.1st, weekly safety messages and news updates are disseminated through Facebook and Twitter.

April Safety Spotlight - Newsletter ready for disbursement with an added special edition to recap our Safety Summit and provide additional information.

Partnerships – 2

- American Red Cross
- Mabscott VFD

Public Education Network – 5 new members since April 2018, 114 total members since April 2016.

Public interactions completed – 13

- Child Fatality Review Team
- Walton VFD – Smoke alarm install
- Summersville VFD – Smoke alarm install
- ESCAPe Conference
- Clarksburg FD – Smoke alarm install
- Clarksburg DHHR
- SFM Qualifications
- Mabscott VFD – Remembering When
- Fire Extinguisher Training Demo in Teays Valley
- EMS for Children
- WV Chapter of Association of Public-Safety Communications
- Assistance with L.A.S.T. and LODD
- Senior Advisory Committee for Threat Preparedness

Ongoing Projects:

Smoke Alarm Installations - We are collaborating with the American Red Cross, fire departments and other WV community service groups to participate in the “Sound the Alarm” Rally’s to kick off the Spring smoke alarm installation efforts. Three target areas, Beckley, Charleston and Bridgeport are the areas that will be targeted. The campaign will run April 18th – May 5th.

Safety Summit 2018

The 2nd Annual Safety Summit Dinner will take place on May 10th to join community partners interested in reducing the number of fatal fire deaths and injuries in West Virginia. The WV State Fire Marshal’s Office is sponsoring this dinner and offering this educational evening at no cost to participants during the 2018 WV Public Safety Expo. The dinner will begin at 5pm on Thursday, May 10th, 2018, at the Charleston Civic Center followed by presentations at 6pm. This will be an invaluable opportunity for fire and emergency service members and other community partners to get together and learn about the Community Risk Reduction (CRR) Program and gain life-saving knowledge of the CRR industry’s best and most cutting-edge practices.

After the Fire Prevention Bags

Fire prevention bags have been made to supply Assistant State Fire Marshal’s with resources for fire departments as well as residents. Two bags have been created, one for a resident who lost their home to a fire. The second Fire Prevention bag will be for fire departments to give out in a neighborhood to residents who had deadly fires in their neighborhoods. Literature for the bags will be printed by Prison Industries. The project will be complete before the June 2018 Fire Commission meeting.

Operations Report by State Fire Marshal Tyree:

Mr. Chairman, members of the Commission:

- **Personnel Staffing:**
 - **New Employee: Jennifer (Plans Reviewer) and Leonard Price (Inspections); Paul Mullins, Admin**
 - **Promotions/Reallocations: Bryan Casto, Inspection Division;**

- **Resignation/Termination/Retirement: Derek Sesco** (Inspections) **Annie Washington**, Admin
- We have 10 **vacancies** within the agency (5 Inspectors, one Plans Reviewer and one Public Information Specialists; and two OA II in Services Division; one – OA III, Admin we're hopeful to get all vacancies filled Asap.
 - **New Agency FTE = 58**
- I've learned INFORMALLY that all proposals in the future should come having been reviewed for six items/concerns:
 - Does it help shrink government
 - Increase Personal Responsibility
 - Lower Taxes
 - Strengthen Families
 - Support Business Growth
 - Increase Public Safety
 - Create Jobs
- **Legislative Bills update**; 29-3-5b, IECC Energy Code **passed**; 21-6-2, Child Labor, Junior FF language clarifications **HB 4436 passed**; Electricians Rule 103-5, **Fire Marshal rule**; 87-3 Haz Mat Tng Program Rule (**both bundled in SB 181**) **passed**; **SB 506** Repealing HVAC and Fire Damper and Fire Protection Worker language;**passed**; **only affected Dept of Labor**
- **SENATE BILL 625 passed; Share Highlights**
- Continued **Working on a Fire Marshals Academy program**. For SFMO new hires and potentially municipality and political subdivisions who have or would have interest in establishing Fire Prevention Bureaus. **1st class to launch in Fall of 2018.**
- **Expanded Powers language 29-3-12 APPROVED** by Division of Justice and Community Services; DMAPS will support our moving it forward next legislative session in a bill; **copy provided at Feb meeting.**
- State Building Code and Fire Code Stakeholders Meetings: TBD; No approval yet from Gov Office
- Report on Potential **On-line** capabilities for **Funding Application and Evaluation Form**. **Fillable PDFs** in place; note will be provided in the mailings for those needing paper forms to notify our office and we'll send them saving on our overall mailing.
 - No complaints during process; numbers received ()/not received .
 - **Policy Update:** Accident Injury Review Team Policy 10011 Notice will be provide to all 911 Centers on process by May 15th; Deputy Baltic will be POC.

- Fire Department Loss of Funding: Reported by Deputy Casto for this past quarter under Fire Dept. Services. WILLIAMSBURG (Greenbrier) Scotts Run (Monongalia)
 - (The two deadlines involved are the quarter deadline and then 90 days later, the grace period deadline. Other than being decertified, not submitting their NFIRS incident reports by the prescribed due date is the only way to lose their funding. It has nothing to do with the 180-day issue. Once they miss the grace period deadline, the money is lost and reallocated to the departments that were in compliance. There is no getting it back after hat.) Share info rec. letters from Treasury; we'll be making an inquiry to see if there are earlier notification/communications that can be provided to help and assist departments to prevent the loss of their distributions. **Legislative Auditor's office has aid and we've made departments aware of it; we'll assist by becoming middle Communicator with Depts. and Legislative Auditors: Melissa Bishop and Nathan Hamilton**

- **Statewide Smoke Alarms projects** April Red Cross plans resurgence. **Will be working with Red Cross and encouraging FDs in Spring 2018 to assist in statewide projects.**

- **Visits and Meetings:**
 - Attended several committee meetings for Sub **Committees on VFDs and EMS**; Trying to find resolutions and common ground!
 - Primary concerns/questions: Recruitment & Retention; Vocational Tng increase by Co. Boards to put in place FF/EMS tng; Workers Comp; Training Requirements/Cost; Cancer Presumption (increase to Workers Comp); Funding overall: .45%, incentives: monetary and non-monetary
 - Our agency will be making an inquiry to the State 911 Council to make integration and assist where possible and help mitigate potential concerns if they arise concerning Fire Dept. response.

- STILL IN DEVELOPMENT STAGES OF COMPLETING COMMUNITY RISK REDUCTION (CRR) STRATEGIC PLAN for Fire Fatality information improvement; **restructure collection of information from, FDs, Investigator, Dispatch, & Local Media**; more to come on this project. **Data Collection and Analysis** piece is crucial to the work we're trying to do to educate and reduce these numbers. **Present Draft Protocols in June 2018**

- WV PUBLIC SAFETY Expo Classes: **Fire Marshal Track**; 1. Food Truck Inspections; 2. Legal and Political Aspects of Fire Code Management & Enforcement; 3. Underwriters Laboratory Energy Storage Systems; 4. 3D Printing Systems Code Enforcement & Fire Response issues
 - **Also looking into possible Public Education Evening for Community Services Organizations & Fire Service**

- Recruitment Retention **Speaker Request** – State Firemen's Convention

- Correctional Center Crisis: Agency to assist with 5 personnel part-time outside of primary agency responsibilities. Overtime Budget numbers provided to DMAPS for reimbursement for all assistance provided. **(Still fully participating; Friday – Sunday coverage)**

- Commend Staff and Thanks Commission for your support!
- Glad to answer any questions!

Commissioner Gunnoe asks if there are any questions.

Commissioner White made a motion to accept the report, seconded by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

UNFINISHED BUSINESS:

Consideration of Municipality Home Rule Board Rulings Update- No action is needed from the Fire Commission at this time. The abeyance has been extended until April 25, 2018.

Consideration of Modular Firefighter Training Pilot Program Update- AFM Bradley Scott gave an update report on classes, departments and students enrolled.

Consideration of Beech Bottom VFD 60 Day Extension Request.

Commissioner White made a motion to grant the Beech Bottom VFD 60-day extension to correct deficiencies, second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Clay VFD 60 Day Extension Request.

Commissioner Eastham made a motion to grant the Clay VFD 60-day extension to correct deficiencies, second by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Tornado VFD & West Side VFD Boundary Petition.

Commissioner Gunnoe stated they have signed the amendment that we have received today. Recommendation is that the Fire Commission table until the December Fire Commission meeting and have AFM Scott to check in on the departments and give an update. Mongold/Eastham motion to this effect.

NEW BUSINESS:

Consideration of Revised Policy # 5001 Document Management Procedures.

Fire Marshal Tyree explained the revisions to the policy for periods to retain or dispose of agency documents.

Commissioner Eastham made a motion to approve Policy # 5001 Document Management Procedures, seconded by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Managing a Nonprofit Volunteer Fire Department Training Course.

WV Deputy Secretary of State Steve Connolley and WVU Fire Service Director Mark Lambert provided a presentation on this new course for approval.

Commissioner Mongold made a motion to approve the Managing a Nonprofit Volunteer Fire Department Training Course, seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of 2018-009, 2018-010, 2018-011, 2018-014, 2018-015, 2018-017, 2018-19, 2018-20 and 2018-022 to grant 180-day extensions to correct deficiencies as reported in Disciplinary Committee Report.

Commissioner White made a motion to find probable cause on the 2017-0009 with a second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant the Linore Volunteer Fire Department 180-day extension to correct deficiencies, second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant the Kermit Volunteer Fire Department 180-day extension to correct deficiencies, second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant the East Fork Volunteer Fire Department 180-day extension to correct deficiencies, second by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant the Southern Jackson County Volunteer Fire Department 180-day extension to correct deficiencies, second by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant the Cottageville Volunteer Fire Department 180-day extension to correct deficiencies, second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant the Midway Volunteer Fire Department 180-day extension to correct deficiencies, second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant the Pricetown Volunteer Fire Department 180-day extension to correct deficiencies, second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant the Walkersville Volunteer Fire Department 180-day extension to correct deficiencies, second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant the Jackson Mill Volunteer Fire Department 180-day extension to correct deficiencies, second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant the Weston Volunteer Fire Department 180-day extension to correct deficiencies, second by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner White made a motion to accept and approve the following applications for Fire Officer Training Certifications:

Michael Hager	F/O 1	Williamson FD
James Frazer	F/O 2	Craigsville VFD
Christopher Ball	F/O 1	Milton VFD
Rick Cary	F/O 2	Bluefield VFD

Second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Hess made a motion to accept and approve Recertification of the following fire departments, noting they are coming out of 180-day extension and perfect evaluations:

Town of Sophia	Raleigh County
Folsenbee	Brooke County
Beech Creek	Mingo County
Chattaroy	Mingo County

Perfect Evaluations

Silverton	Jackson County
Ripley	Jackson County
Jane Lew	Lewis County
West Side	Kanawha County

Second by Commissioner White, with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to find probable cause and send a letter to thank them for shutting down on the 2018-016 North Fork VFD with a second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of 2017-006-BCO.

Camp White to accept the committee to dismiss.

Add this motion to the next agenda to discuss recommendation to give authority to investigate....

Speaker- James Porter

Discussed that volunteer fire departments have an identity issue and the fire boards need a management course. Believes that many department are having financial issues because of the need for a management course for fire boards. Hesitant that a 4-hour course will meet this need.

Speaker- Greg Childress- Was not present to speak.

Commissioner Gunnoe asked if anyone wanted to speak as part of New Business.

Norman George- Third party business concerned about residential sprinkler installation. We have a national approved sprinkler system that can be used in residents. Has brochures to had out to everyone. Here today to begin the discussion. This system is designed to give the resident more time to escape the

fire, not necessarily to save the structure. This is a more economical system that can be used to add another 1-2% to building the structure. Another issue is Electrical Inspectors and would like to have 2 divisions between Commercial Electrical Inspectors and Residential Electrical Inspectors. 1st cousin of Commissioner George.

Glen Whittington on behalf of the Fireman's Association ask the Fire Commission to attend future legislative committee meetings concerning the state firefighters.

CORRESPONDENCE:

Commissioner Mongold made a motion to contribute a \$1000 sponsorship to the WVU Junior Firefighter Camp 2018, with a second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to contribute a \$500 sponsorship to purchase and ad for the WV State Fireman's Association Convention, with a second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

GOOD OF THE ORDER:

Special Fire Commission Meeting Date for effective date for 87-3- Will check with counsel.

Commissioner Eastham asked for a moment of silence for John Lambert- Huntington Fire Department

Chief Deputy State Fire Marshal Sharp discussed the June Fire Commission meeting.

2018 Fire Commission Meeting Dates & Locations Announced:

- June 7 & 8, WV State Fire Marshal's Office, Charleston, WV
- August 15 & 16 (Wed & Thur), Canaan Valley Resort, Davis, WV. Prior to WV Fireman's Association Meeting August 16-18.
- October 18 & 19, WV State Fire Academy, Weston, WV
- December 13 & 14, Wheeling Highlands Event Center and Fairfield Inn & Suites, Wheeling, WV

TIME AND PLACE OF NEXT MEETING(S):

Next regularly scheduled Committee Meetings will take place Thursday, June 7, 2018 at the WV State Fire Marshal's Office, Charleston, WV beginning at 10:00 a.m.

Next regularly scheduled Fire Commission Meeting will take place Friday, June 8, 2018 at the WV State Fire Marshal's Office, Charleston, WV beginning at 9:00 a.m.

ADJOURN:

Commissioner White made a motion to adjourn at 10:06AM, second by Commissioner Eastham, with all the ayes and nays having been taken on a voice vote, the motion passed.
