

## STATE FIRE COMMISSION MEETING

• WV State Fire Marshal's Office • Charleston, WV •

February 19, 2016

The official business meeting was called to order at 09:03 a.m. by Chairman Carl Sizemore.

### **CHANGE IN AGENDA:**

Commissioner Sizemore made a modification to the Agenda and requested to move ahead to one new business item ... Consideration of Recognition of Marmet VFD Members.

Fire Marshal Ken Tyree and Chairman Commissioner Sizemore spoke before the group and gave notice to the ever important job performed by so many. Fire Marshal Tyree spoke about an incident that occurred on November 11, 2015 in the area of Marmet, WV. Mr. Tyree stated that an emergency call was reported of a home fire and the Marmet VFD responded. Members of this VFD made a rescue of an 18 month old child and because of their brave and heroic actions, the child was alive today. Mr. Tyree and Commissioner Sizemore presented each of the present members with a Certificate of Heroic Duties and Appreciation before the audience.

Immediately following Fire Marshal Tyree and Commissioner Sizemore's presentation, the family of the 18 month old Orion Lightfoot spoke and presented to Captain Michael McGee a plaque and engraved frame entitled 'To My Hero'.

Discussion evolved and many heartfelt comments could be heard throughout the room. 'That's what it is all about. You never know what impact you can have on life and what the future holds' Commissioner Estep quoted.

Commissioner Sizemore made recognition of Governor appointed Commissioner Phil Hart replacing Commissioner Gary Bonnett for the remainder of his term on the Fire Commission.

### **ROLL CALL:**

#### **Commissioners Present**

Dave Camp, Carl Eastham, Doug Estep, Grant Gunnoe, Phil Hart, Robert Miller, Jim Oldaker, Ted Shriver, Carl Sizemore, Vic Stallard, Virgil White.

#### **Commissioners Absent**

Tom Keefer and Doug Mongold.

**APPROVAL OF MINUTES:**

Commissioner Oldaker made a motion to accept and approve the minutes of the December 9, 2015 meeting. Commissioner Eastham seconded the motion. The ayes and nays have been taken on a voice vote, the motion passed.

Abstaining from the vote due to absence during the December 9, 2015 meeting were Commissioners Shriver and Hart.

**COMMITTEE REPORTS:**

- Fire Department Services Committee  
Report from Meeting – February 18, 2016

Call to Order

Commissioner Gunnoe called the meeting to order at 10:01 a.m.

Roll Call

Members present: Oldaker, Camp, Gunnoe, and Hart

Members absent: Mongold

Quorum reached

Commissioner Gunnoe explained the process that takes place in between meetings and how Assistant Fire Marshal Bradley Scott arrives at the following applications for approval.

Assistant State Fire Marshal, Bradley Scott presented the Committee with the following applications for Fire Officer I and II.

William White, II	Rand	FO2
James Wassons	Fort Ashby	FO2
Rodney Snider	Barracksville	FO1 & 2
Floyd Kenney	Cedar Grove	FO1 & 2
David Young	Anthony Creek	FO1 & 2
Jeff Kady	McMechen	FO2
Jeffery Farris	Lenore	FO1 & 2
Garrett Johnson	City of Charleston	FO1

Assistant State Fire Marshal Bradley Scott passed around the aforesaid applications for Commissioners to review.

Mr. Scott further presented a list of departments that needed to be recertified after coming out of the 180 day period and are as follows...

Wharton Barrett  
Keystone  
McMechen  
Sherrard  
Berwind  
Alma  
Anawalt  
Fork Ridge  
Lenore  
Rupert  
St. Joseph  
Bruceton Brandonville

Mr. Scott discussed Anawalt VFD in detail since they were in an order for closure. He detailed the Fire Department has a new Chief in place who has FO1 & FO2 status.

Additionally, Mr. Scott discussed McMechen VFD which underwent a reorganization of Fire Officers and also appointed a new Chief.

Commissioner Gunnoe recognized the new Chief from McMechen within the audience and welcomed him.

Thereafter, Mr. Scott continued to review additional department's information for recertification. Commissioner Oldaker made a motion to terminate the consent order against Anawalt Volunteer Fire Department, second by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Oldaker made a motion to recertify Anawalt Volunteer Fire Department, second by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Oldaker made a motion to recertify the following ... Wharton Barrett, Keystone, McMechen, Sherrard, Berwind, Alma, Fork Ridge, Lenore, Rupert, St. Joseph, and Bruceton Brandonville, second by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

Assistant Fire Marshal Scott made note and mention that the City of Logan Fire Department had a perfect evaluation and the State Fire Marshal's Office will make special recognition to them with a certificate.

Next discussion on the agenda involved Berkley County and Jefferson County Fire Prevention Unit. Mr. Scott spoke regarding the updated Policy and Evaluation Form. Such items were reviewed by the Commissioners. Commissioner Gunnoe suggested that the WVSFMO present these documents to the Jefferson County Fire Prevention Unit for review and recommendations. It was noted that WVSFMO will submit a letter to the Jefferson County Fire Prevention Unit in regards to the purchasing of equipment. In the future, if such is ever made the WVSFMO would need to be contacted.

Commissioner Hart made a motion to table the consideration of the Policy and Evaluation Form for Jefferson County Fire Prevention Unit to the next meeting (April, 2016), second by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Oldaker made a motion to approve the following applications for FO1 and or FO2 ...

William White, II	Rand	FO2
James Wassons	Fort Ashby	FO2
Rodney Snider	Barracksville	FO1 & 2
Floyd Kenney	Cedar Grove	FO1 & 2
David Young	Anthony Creek	FO1 & 2
Jeff Kady	McMechen	FO2
Jeffery Farris	Lenore	FO1 & 2
Garrett Johnson	City of Charleston	FO1

Second by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Camp made a motion to adjourn at 10:27 a.m., second by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Miller made a motion to accept the committee's report, seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

• Sub Committee Recruitment and Retention  
Report from Meeting – February 18, 2016

Call to Order

Chairman Commissioner Hart called the meeting to order at 10:50 a.m.

Roll Call

Members present: Hart, Sizemore, Oldaker, Gunnoe, Camp, and Eastham.

Old Business

None

New Business

Counsel Stephen Connolly spoke mentioning a discussion that was made during the Agenda Planning Meeting that reflected from the December Committee and Commission Meetings. John Holstein and C.W. Sigman had suggested and requested the Commission create a group that would work on Recruitment and Retention.

Discussion was made about how the group would be created. Counsel Connolly made note that no more than 2 Commission members could participate in the working group at any given time but the number of other individuals involved is endless.

Commissioner Hart stated that himself, Commissioner Oldaker and Mongold could work on that group and would reach out to others for involvement.

Commissioner Hart opened discussion to the floor.

Mr. Glen Whittington spoke regarding a meeting he had with Senator Sypolt in regards to getting young Fire Fighters, such as those in high school, to being involved and hopeful that they can do something with that. Glen suggested perhaps this new working group could work with him on bringing that to action. It was mentioned that some approximately 4 or 5 counties have a similar program. Studies are looking at the success rate. Oldaker mentioned a particular county is working with the Vocational Center to find training and actual employment opportunities for those that become involved in high school.

### Adjournment

Commissioner Oldaker made a motion to adjourn at 11:03 a.m., second by Commissioner Gunnoe. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to accept the committee's report, seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

### • Legislative, Codes & Regulatory Committee

Report from Meeting – February 18, 2016

### Call to Order

Chairman Commissioner Shriver called the meeting to order at 11:16 a.m.

### Roll Call

Members present: Shriver, Camp, Oldaker, and Miller.

Members absent: Keefer.

Quorum reached

### Approval of Agenda

Commissioner Camp made a motion to approve the agenda, second by Commissioner Miller. With all the ayes and nays having been taken on a voice vote, the motion passed.

### Delegation

Michael Reel with Integrity Home Inspections was present but stated that after speaking with SFMO staff will prepare some things and return when he gathers more information. He stated he just wanted to introduce himself.

## Old Business

None

## Legislative

Counsel Connolly spoke and reported that WV Code Title 87-1; 87-4 and 87-7 has moved on with some minor modifications. Mr. Connolly said the Fire Marshal's Office will compose some language with recommendations of a few modifications and changes. Counsel Connolly reviewed briefly some of those and stated those will be taken care of on the Senate side.

Counsel Connolly stated there have been several different bills that did / does affect the Commission. He made mention that the Fireworks bill has a good possibility of passing.

## New Business

Consideration of changing fee for manufacturer explosive materials. Discussion was made about the fee setting and ruling that was made back in 2005. Counsel Connolly explained it varied in opinion if code officials made the changes or suggestions. It was noted that the Commission has no say or capabilities in the setting of these fees. Commissioner Shriver requested that SFMO send communication to Mr. Ferrell explaining such and the issue be taken up at a later date.

Consideration of Home Inspection School Opening Operated by David Haight. Mr. Haight was in person and briefly spoke about the plans.

Deputy Fire Marshal Allan Casto spoke and stated the course requires 80 hours in classroom and not online. There have to be approved course materials and test must be administered. Mr. Haight spoke details of his experience, curriculum and more. He stated his board had reviewed and will continue to review line by line the rules and make sure they are in compliance.

Commissioner Shriver stated that he would like for the full Commission to have the opportunity to review all of the information provided and perhaps bring this issue up again at the next meeting (April, 2016). Mr. Haight requested that if questions arise they be sent to him in writing so that he may have the opportunity to respond to those questions. He explained he tried to research the requirements before coming today and found very little instructions.

Commissioner Shriver stated that the WVSFMO can follow up with Mr. Haight for any additional needed documentation.

Commissioner Camp made a motion to table the consideration of Home Inspection School Opening until next Committee Meeting (April, 2016), second by Commissioner Miller. With all the ayes and nays having been taken on a voice vote, the motion passed.

## Adjournment

Commissioner Oldaker made a motion to adjourn at 11:39 a.m., second by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to accept the committee's report, seconded by Commissioner Miller. With all the ayes and nays having been taken on a voice vote, the motion passed.

● Training Committee

Report from Meeting – February 18, 2016

Call to Order

Chairman Commissioner White called the meeting to order at 1:18 p.m.

Roll Call

Members present: White, Eastham, Miller, Stallard and Estep.

Quorum reached

Approval of Agenda

Commissioner Eastham made a motion to approve the agenda, second by Commissioner Estep. With all the ayes and nays having been taken on a voice vote, the motion passed.

Unfinished Business

None

New Business

Staff / Council – Commissioner White asked Counsel Stephen Connolly if anything was being presented in Legislation involving Training. Counsel noted nothing on training. Mostly fire codes. Counsel stated he was not aware of anything on training.

WVFSE – Being offered in June of 2016 is a Junior Fire Fighter Camp. Additionally, Mark Lambert spoke about National Fire Academy money being available that can teach and be a resource for FREE. Particular Courses can be offered. Mr. Lambert noted the funding is Federal money so the courses can be offered free and encouraged all to take advantage and offer those courses. Mr. Lambert spoke and said if anyone is aware of anyone needing training, to get in touch with him. Commissioner Stallard questioned how long money is good for. Mr. Lambert said it is a yearly grant that is renewed October 1<sup>st</sup>. The classes are 12-14 hours. Classes available on campus or remote onsite.

Commissioner Stallard asked how WVFSE is getting the word out about the courses and Mr. Lambert detailed electronic email blasts go out, email, social media and just word of mouth.

Discussion was made about younger individuals being Arson certified. It was mentioned that perhaps adding an age requirement of 21. Counsel and members discussed rulings and perhaps taking the current WV Fire Training Chart line by line via classes to review and update. Counsel Connolly provided the Commissioners with the current chart of courses. He stated that about 90% are correct but names and hours, things of that nature have changed.

It was suggested that perhaps a column be added to say 'Recommended For...'  
Commissioner Eastham made a motion to table the discussion to the next Committee Meeting (April, 2016) during the time Commissioners will review the chart and prepare for discussion, second by Commissioner Estep. With all the ayes and nays having been taken on a voice vote, the motion passed.

RESA / WV Dept. of ED – IFSAC information was passed around to Commissioners. NFPA 1001 Standard for Level 1 Firefighter will be April 1<sup>st</sup> and 2<sup>nd</sup>. Level 2 Firefighter will be April 8<sup>th</sup> and 9<sup>th</sup>.  
RESA 6 will host Fire Academy to take place March 19<sup>th</sup> and 20<sup>th</sup>.  
Public Safety EXPO is scheduled for May 4<sup>th</sup> – 7<sup>th</sup> in Charleston, WV.

WVSFA – None

#### Misc. Comments / Questions

Escape Conference is scheduled February 24<sup>th</sup> through 28<sup>th</sup>. Information has already went out. Commissioner White encouraged those to attend that could.

#### Adjourn

Commissioner Stallard made a motion to adjourn at 1:48 p.m., second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Shriver made a motion to accept the committee's report, seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

#### • Operations Committee

Report from Meeting – February 18, 2016

#### Call to Order

Chairman Commissioner Gunnoe called the meeting to order at 2:05 p.m.

#### Roll Call

Members present: Gunnoe, Estep, and White.

Members absent: Mongold, and Keefer.

Quorum reached

#### Old Business

None

#### New Business

Update from Fire Marshal's Office on general operation of office and reports from Division Heads.

- Fire SAFETY Inspection & Plans Review Division – Joe Leake, Deputy Fire Marshal reviewed his report verbally that was provided to the Commission.
- Investigation Division – Jason Baltic, Deputy Fire Marshal reviewed his report verbally that was provided to the Commission.
- Fire Department Services Division – Allan Casto, Deputy Fire Marshal reviewed his report verbally that was provided to the Commission.

Presentation from WV State Fire Marshal's Public Education Division.

Before speaking Commissioner Gunnoe talked with the Public Education specialists and detailed the past evaluations and audits. He encouraged them to take lead and detail their roles and goals for 2016. Courtney Rosemond presented on behalf of the Public Education Division. She discussed smoke alarms and the goals for getting those out into the Communities and homes. She noted the goal is not just for the smoke alarms to be given but installed.

It is the intentions of the Public Education Division to send out newsletters, provide networking with FD's, safety EXPO opportunities, and Junior Firefighter camp within the year. Getting the information out that is important and key per Ms. Rosemond for the Division. Ultimately the goal is to lower the death / fatality rates because of fires in WV.

Fire Marshal Ken Tyree spoke overall for the operations of office. He discussed staff vacancies and the plans to fulfill those. Mr. Tyree discussed working with the County Extension and other organization across the state in Networking.

Fire Marshal Tyree introduced Chris Mahan and his work in preparing reports that will be a wealth of knowledge and comparison over the next year with both the WVSFMO and Public Education.

Mr. Tyree discussed some upcoming bills and the 1<sup>st</sup> readings 2<sup>nd</sup> readings etc. He detailed what a productive and positive follow up meeting yesterday held in regards to HB87. Mr. Tyree said he anticipates a couple changes in the Senate, but should be presented on or around this Sunday.

Mr. Tyree mentioned the Electricians online renewal program will launch in April. He briefly discussed the upcoming EXPO and the WVSFMO being a sponsor of this.

Fire Marshal Tyree also discussed that he was on Commission for Oil and Gas. He stated Governor proposed a proclamation based on that. Our part is the engagement of Fire Departments and training. By next year we need a guide if not a curriculum in regards to oil and gas.

Mr. Tyree briefly discussed Legislative report 33-3-33a and that it has been presented. In hopes to get the bill sponsored and ultimately pass through.

Commissioner Gunnoe commended the Marshal and the entire staff. Lots of work has been done and a great effort.

Commissioner White made a motion to adjourn at 2:49 p.m., second by Commissioner Estep. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Gunnoe opened the floor to the SFMO Division Deputies and Marshal Tyree. Mr. Tyree recognized Department of Military Affairs and Public Safety Deputy Secretary Christy Morris.

Deputy Fire Marshal Joe Leake spoke for the Fire Inspection and Plan Review Division. Mr. Leake described the Divisions job duties in brief detail.

Deputy Fire Marshal Jason Baltic spoke for Investigations. Mr. Baltic detailed the work of fires, explosion, firework mishaps, assisting in Inspection Division and Fire Department Services. Mr. Baltic explained the Investigation Division handles all criminal aspects of a fire, making arrests and assisting other law enforcement agencies when requested. Investigations respond to all fatality fires and Mr. Baltic spoke of the tragic events that have already occurred in the 2016 calendar year.

Deputy Fire Marshal Allan Casto spoke for Fire Department Services. Mr. Casto broke down the division into 3 sections within Fire Department Services (Regulatory and Licensing, Public Education and Fire Department Services). Mr. Casto briefly detailed the duties included within each section of his Division.

Ms. Courtney Rosemond spoke on behalf of the WVSFMO Public Education Division. She detailed the goals for the office for 2016.

She discussed partnerships and state wide networking. Being a support to the state and Fire Departments. Being a tool for the local communities. Ms. Rosemond discussed smoke detectors and the need to get them distributed and installed in the homes.

Ms. Rosemond briefed the group on the year ahead. In April they will begin getting out in the field and networking with the community. Followed by the Public Safety Expo in Charleston in May 2016. Junior Fire Fighter camps and recognizing them. Letting them know the importance of fire prevention at a young age. In July they will begin preparing for the fall, working with Girl Scouts, Boy Scouts, and Red Cross.

Commissioner Gunnoe spoke and detailed the importance of Public Education especially given all the fire fatalities the State has already seen this calendar year of 2016.

Commissioner Eastham made a motion to accept the committee's report, seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

• Disciplinary Committee

Report from Meeting – February 18, 2016

Call to Order

Chairman Commissioner Eastham called the meeting to order at 3:03 p.m.

Roll Call

Members present: Eastham, Hart, Shriver and Stallard.

Quorum reached

Commissioner Stallard made a motion to go into executive session at 3:04 p.m., second by Commissioner Hart. The ayes and nays having been taken on the voice vote, the motion passed.

The Disciplinary Committee came out of executive session at 4:29 p.m. and resumed the regular meeting.

Commissioner Stallard made a motion to initiate complaint process on War Volunteer Fire Department, second by Commissioner Shriver. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to initiate complaint process and begin decertification process on Montcalm Volunteer Fire Department, second by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to recommend a 60 day extension to correct deficiencies for Benwood VFD; second by Commissioner Shriver with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to recommend a 60 day extension to correct deficiencies for Kermit VFD; second by Commissioner Shriver with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to recommend a 90 day extension to correct deficiencies for River Road VFD; second by Commissioner Shriver with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to recommend a 60 day extension to correct deficiencies for Bunner Ridge VFD; second by Commissioner Shriver with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to find probable cause on 2016-001; 2016-003; 2016-004; 2016-005; 2016-006; second by Commissioner Shriver. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to recommend a 180 day extension to correct deficiencies for Big Otter VFD, Walton VFD, Mud River VFD, Reedy VFD, and Flat Rock VFD; second by Commissioner Shriver with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to find probable cause on 2016-010; second by Commissioner Shriver. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to recommend a 180 day extension to correct deficiencies with the condition of a Plan of Corrective Action made by the WV State Fire Marshal's Office for East Bank VFD; second by Commissioner Shriver with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Shriver spoke and requested that the SFMO and FDS work on possibly creating a chart that tracks the progress of the extensions for the Commissioners.

Commissioner Stallard made a motion to adjourn; second by Commissioner Shriver with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner White made a motion to accept the committee's report, seconded by Commissioner Gunnoe. With all the ayes and nays having been taken on a voice vote, the motion passed.

**UNFINISHED BUSINESS:**

Consideration of Dunbar Provisional Status Extension – Deputy Marshal Allan Casto reported that Mr. Leishman, Dunbar Building Inspector, has completed a few tests but needs to retake another. It was requested that the Commission extend Dunbar's Provision Status.

Commissioner Gunnoe made a motion to extend Dunbar Provisional Status to the next Commission Meeting, set for April 8, 2016. Seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Fire Prevention Unit Evaluation Form & Policy Review – As detailed in the Committee report above, the WVSFMO will send the Evaluation Form and Policy to the Counties affected by the Evaluation and allow feedback. The Evaluation Form & Policy Review will be reviewed and discussed again during the April, 2016 Committee and Commission Meeting.

Consideration of McMechen VFD Status – As discussed and detailed during the Committee meeting, McMechen VFD is up for recommendation of Recertification. Assistant Fire Marshal Bradley Scott spoke and verified all criteria has been met for recertification.

Commissioner Oldaker made a motion to accept the report on McMechen VFD and approve recertification, seconded by Commissioner Gunnoe. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Anawalt VFD and Keystone VFD Status – Assistant Fire Marshal Bradley spoke and stated that all criteria has been met for recertification.

Commissioner Stallard made a motion to accept the reports on Anawalt VFD and Keystone VFD, seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of City of Clarksburg Matter – Counsel Stephen Connolly spoke in regards to the issue. Stated the home rule board is still waiting on Judge to make the decision. He read through the resolution process.

Commissioner Gunnoe made a motion for Counsel to move forward with the resolution process, seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of City of Kenova – Deputy State Fire Marshal Allan Casto spoke in regards to the City of Kenova. He respectfully requested the City of Kenova be removed from provisional status as they have hired an approved / certified building inspector and the City meets the criteria required.

Commissioner Stallard made a motion to remove the City of Kenova from provisional status, seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of James Davis / James Llanzea Complaint – Counsel Connolly briefed the ‘Recommended Decision’ document provided from Jeffrey G. Blaydes, Hearing Examiner.

Commissioner Gunnoe made a motion to accept the Examination Report, seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

**NEW BUSINESS:**

Consideration of Changing Fee for Manufacturer’s Explosive Materials – Discussion was made during the Committee meeting regarding this. The matter at hand is beyond the decision or up for discussion by the Commission.

David ‘Pete’ Ferrell with Ferrell Electronics & Pyrotechnics was present. He spoke in regards to his letter and request before the Commission. He detailed some of his work, education and background experience. He thanked the Commission for any assistance they may be able to provide.

Discussion was brief and questions included the process of requesting such as change before the Legislation and etc. Counsel Connolly spoke and said the fees are set in the Fee Schedule and won’t be able to be amended until July 2017 at the earliest. Commissioner and WVSFMO staff agreed to check in to any other alternatives, perhaps preparing for levels of permits. This issue will be reconsidered at a later date within the Legislative, Codes and Regulatory Committee.

Consideration of 2016-001; 2016-002; and 2016-003 – Commissioner Stallard made a motion to table these 3 items, seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Request for Provisional Status for Jefferson County – Deputy State Fire Marshal Allan Casto spoke in regards to the letter of request from Jefferson County, Roger Goodwin, CFM the Chief County Engineer Building Code Official for Jefferson County. Discussion was brief. Commissioner Gunnoe raised the question of how long the Provisional Status would last. Counsel Connolly responded with 2 years.

Commissioner Stallard made a motion to grant Provisional Status for Jefferson County, seconded by Commissioner Gunnoe. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Home Inspection School Opening Operated by David Haught – This item of discussion was tabled during the Committee Meeting as noted above in the Committee Report and will be reconsidered at a later date.

Consideration of 2016-010 - Commissioner Stallard made a motion to find probable cause on 2016-010 and grant 180 day extension with a condition for a plan of corrective action established by WVSFMO, seconded by Commissioner Gunnoe. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to initiate the complaint process on the War Volunteer Fire Department; second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to initiate the decertification process on the Montcalm Volunteer Fire Department; second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to grant a 60 day extension for Benwood VFD, Kermit VFD, and Bunner Ridge VFD; second by Commissioner Eastham with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Stallard made a motion to grant a 90 day extension for River Road VFD; second by Commissioner White with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to find probably cause on 2016-001; 2016-003; 2016-004; 2016-005 and 2016-006; second by Commissioner Stallard. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to accept committee's recommendation and grant 180 extension for Big Otter VFD, Walton VFD, Mud River VFD, Reedy VFD, and Flat Rock VFD; second by Commissioner Stallard with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner White made a motion to accept and approve Fire Officer I and II applications as reflected in the Committee reports. Second by Commissioner Eastham with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Gunnoe made a motion to accept and approve Recertification of Fire Departments as reflected in the Committee reports. Second by Commissioner Stallard with all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Submission of House Bill 103 – Briefly discussed that it was submitted. Hasn't come to surface in Legislation just yet.

Consideration of Privacy Training – Commissioner Sizemore stated that the Privacy training and Tablet training will be tabled and take place during the Aril Committee Meetings.

**CORRESPONDENCE:**

None

**GOOD OF THE ORDER:**

None

**TIME AND PLACE OF NEXT MEETING:**

Next Committee Meetings will take place April 7, 2016 at Inn at Charles Town in Charles Town, WV beginning at 9:00 a.m.

Next Commission Meeting will take place April 8, 2016 at Inn at Charles Town in Charles Town, WV beginning at 9:00 a.m.

Future meetings are tentatively set for June 2<sup>nd</sup> and 3<sup>rd</sup>, 2016 in Charleston, WV and August 18<sup>th</sup> and 19<sup>th</sup>, 2016 with the location to be determined.

**ADJOURN:**

Commissioner White made a motion to adjourn at 10:42 a.m. Second by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

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