



West Virginia State Fire Marshal's Office
Regulatory & Licensing Division

Application
to
Obtain an Individual Permit to Use Explosives

WV State Fire Marshal
1207 Quarrier St
Charleston, WV 25301
Phone: (304) 558-2191

Revised 04/2018

West Virginia State Fire Marshal's Office
1207 Quarrier St, Charleston, WV 25301

Requirements and Instructions for Obtaining an Individual Permit to Use Explosives

- a) You must be at least 21 years of age. (Only exception is the Blaster Helper license classification – you must be 18 years of age)
- b) You must meet the minimum work qualifications for the license type you are requesting.
- c) You must complete the application for licensure legible and in ink and submit it along with the appropriate application and license fee to the West Virginia State Fire Marshal. Incomplete or illegible applications, or applications submitted without the proper documentation, will be returned to the applicant without review.
- d) We cannot accept applications that are being faxed to our office.
- e) Your social security number will be used for identification purposes at our agency only and will not be published at any time.
- f) You must submit a non-refundable application review fee of \$40.00 with your application.
- g) Submit one passport size photograph (1.5" x 1.5") taken within the last 24 months.
- h) Submit a letter of employment from your current employer. If currently unemployed, submit a letter of recommendation from your previous employer.
- i) Submit copies of two forms of identification, of which at least one must be a photo identification. (i.e. driver's license, passport, social security card, birth certificate, etc.)

- j) Individual permits to use explosives will be valid for one year and must be renewed annually. Should your permit to use laps for more than 12 months you must submit a new application and might be required to pass a qualifying exam.
- k) Submit copy of Federal Bureau of Tobacco and Firearms (ATF) Individual Clearance.
- l) If the ATF Notice of Clearance is not provided at the time of application, you will be issued a **90 Day Temporary Permit**, if you meet all other requirements for the type of permit requested. If the ATF Notice of Clearance is provided to our office prior to the expiration date of the temporary permit, the applicant will receive a permanent permit which will expire one year from the date the temporary permit was issued at no additional cost. If the ATF Notice of Clearance is **NOT** received in our office prior to the expiration, the temporary permit **Will Expire** and you will be required to complete a **NEW** application and send it to our office along with the application fee of \$40 and the appropriate permit fee for processing.
- m) Please make sure all information on the application is printed clearly and legible. If we are unable to read the information on your application, it will be returned to you.
- n) Using explosives underground for the purpose of coal mining is exempt from fire marshal permit requirements for individual blasters.

If your application is submitted with all required documentation and fees, you will receive your West Virginia Individual License to use Explosives card in the mail within 15 days or you will receive your application and fees back with a rejection letter. Please do not submit the first two pages with your application. Those are for informational purposes and assistance in completing the application only. For questions regarding this application form, please call 304-558-2191 and request the licensing department.



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|-----------------|--------|
| Office Use Only | |
| | |
| By: | Typed: |

Application for West Virginia Individual License to Use Explosives

Be sure to complete all sections of this application in *print and legible*.

| Applicant Personal Information | | | | | | | | | |
|--------------------------------|-----------------------------------|-----------|--|--|---------|-----------|--------|-----|-----|
| Last Name | | | | First Name | | | | MI: | |
| Home Address | | | | | | | | | |
| City, State, Zip | | | | Please attach your passport picture here | | | | | |
| Home Phone | (____) _____ - _____ | | | | | | | | |
| Cell Phone | (____) _____ - _____ | | | | | | | | |
| Date of Birth | Month: ____ Day: ____ Year: _____ | | | | | | | | |
| Place of Birth | | | | | | | | | |
| e-mail address | | | | | | | | | |
| Last 4 SS# | X X X - X X - | | | | | | | | |
| Drivers Lic. No.: | | | | State of Issue | | | | | |
| Height | __' __" | Eye Color | | Sex | __ Male | __ Female | Weight | | lbs |

| Employer | | | | |
|--|--|--|--------------------------------|--|
| Employer Name | | | | |
| Your Job Title | | | Length of employment in months | |
| Location where you mainly will be using explosives | | | | |
| Describe the purpose for which the explosives will be used | | | | |
| List previous blasting related employer (s), length of employment and type of work performed | | | | |
| | | | | |
| | | | | |
| List any explosives classes attended in the last 3 years | | | | |
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| | | | | |

Please indicate which Explosives permit you are applying for:

| Type of Permit | Fee | Blasting Allowed | Qualification Requirements |
|---|----------|--|--|
| Class A Unlimited | \$ 75.00 | All types | 5 years of blasting experience in various settings |
| Class B Aboveground | \$ 75.00 | Aboveground Quarries, pit mines, construction | 3 years of explosives experience |
| Class C Underground | \$ 75.00 | Underground Shafts, tunnels, drifts | 3 years of explosives experience |
| Class D Demolition | \$ 75.00 | Demolition and Industrial Cleaning Applications | 3 years of explosives experience |
| Class E Seismic | \$ 50.00 | Seismic Prospecting | 1 year of specialized experience |
| Class F Agriculture | \$ 15.00 | Agricultural use only – limited to 50 lbs of explosives per blast | Proof of at least one explosives safety class |
| Class G Coal | \$ 40.00 | Surface Coal only | Recent letter of recommendation from current employer. If unemployed, a recent letter of recommendation from your former employer |
| Class G Helper This permit is for individuals who are an employee of a Federal explosives licensee or permittee (FEL/FEP) | \$ 40.00 | Assist blasting operation <u>under strict supervision only</u> <u>by a responsible person or</u> <u>employee possessor of the</u> <u>FEL/FEP at all times</u> | Recent letter of recommendation from current employer. If unemployed, a recent letter of recommendation from your former employer |
| Class G Helper – Limited (This permit is for individuals who are NOT an employee of a Federal explosives licensee or permittee (FEL/FEP) | \$40.00 | May handle explosive materials on behalf of the FEL/FEP in a blasting or setup scenario, <u>if the non-</u> <u>employee's explosives</u> <u>activities (hauling, priming,</u> <u>etc.) are directly overseen</u> <u>and under strict supervision</u> <u>only by a responsible person</u> <u>or employee possessor of the</u> <u>FEL/FEP at all times</u> | Recent letter of recommendation from current employer. If unemployed, a recent letter of recommendation from your former employer, union hall or employment services |
| Class G Special | \$ 40.00 | Special Blasting Operations i.e. wells and wire-lines | Letter of recommendation from current employer. If unemployed, a recent letter of recommendation from your former employer |

Personal History

(If your answer to any of these questions is yes, please explain on a separate piece of paper.)

1. I have not violated any prohibited person provisions per the Bureau of Alcohol, Tobacco, Firearms and Explosives Employee Possessor requirements.

2. I am not a fugitive from justice

3. I am not an unlawful user of, or addicted to, marijuana or a depressant, stimulant, or narcotic drug, or any other controlled substance

4. I've never been convicted in any court of a felony, or any other crime, for which the judge could have imprisoned me for more than one (1) year;

5. I am not under indictment or information in any court for a felony, or any crime, for which the judge could imprison me for more than one (1) year;

6. I have never been adjudicated mentally defective (which includes having been adjudicated incompetent to manage my own affairs) or been committed to a mental institution;

7. I have never been discharged from the Armed Forces under dishonorable conditions;

8. I have never renounced my U.S. citizenship;

9. I am not an unlawful alien in the United States.

Per NFPA 495 4.7.1, I also attest that:

1. I do not belong to any organization or group that advocates violent overthrow of, or violent action against, any federal, state, or local government;

2. I do not suffer from any mental or physical defect that would interfere with the safe handling of explosives.

Affidavit

I, the applicant, state that I personally have completed this application and that the information contained in this application is true and correct. I am aware that any false statements made herein may result in revocation of my license and may be subject to criminal proceedings in accordance with West Virginia State Code. I am aware that I must obey all blasting procedures in accordance with NFPA 495 and failure to do so may result in receiving citations issued by the WV State Fire Marshal. I fully understand that I may be asked to pass a qualifying examination in order to keep my license if deemed necessary by the WV State Fire Marshal.

All Class G Helper & Class G Helper-Limited Permittees SHALL BE directly overseen and under strict supervision only by Class A Thru F Blaster Permit Holders who are a responsible person or employee possessor of the FEL/FEP at all times.

Signature

Date

Note:

You must submit a \$40.00 application fee along with your license fee with each application.