How Do I Get My Fire Protection Damper Technician License?

1. What is the first thing I need to do to get a Fire Protection Damper Technician license?
   **ANSWER:** You must first obtain your HVAC Technician License from the West Virginia Division of Labor.

2. How do I contact the West Virginia Division of Labor?
   **ANSWER:** (304) 558-7890 Ext. 10473 or (304) 356-3928
   [www.wvlabor.com](http://www.wvlabor.com)
   [Licensing@wv.gov](mailto:Licensing@wv.gov)

3. What do I need to do to get my Fire Protection Damper Technician license?
   **ANSWER:**
   Applicant is at least eighteen years of age.
   Have an HVAC Technician License issued by the West Virginia Division of Labor. Supply proof of passing the WVSFM Fire/Smoke Damper Technician Test or submits copies of current certificates pertaining to their license. From January 1, 2016 to July 1, 2016 in lieu of testing the applicant may supply a sworn affidavit which demonstrates he or she meets the minimum experience requirements.
   Fill out an application for “Licensure for Fire Protection Workers”
   Request for Certification as a “Fire Protection Damper Technician”
   Applicant shall pay all applicable fees.

4. What do I need to do to get my Fire Protection Damper Technician In-Training license?
   **ANSWER:**
   Applicant is at least eighteen years of age and shall provide documentation that he or she is enrolled in a training program.
   Fill out an application for “Licensure for Fire Protection Workers”
   Request for Certification as a “Fire Protection Damper Technician In-Training”
   Applicant shall pay all applicable fees.

5. What are the applicable fees?
   **ANSWER:**
   Pay a $25.00 NON-REFUNDABLE APPLICATION FEE FOR EACH NEW APPLICATION
   Fire Protection Damper Technician – License Fee One Year $50.00 or License Fee Three Years $100.00
   Fire Protection Damper Technician In-Training - License Fee One Year $25.00 or License Fee Three Years $50.00