

STATE FIRE COMMISSION MEETING  
• Twin Falls Resort State Park • Mullens, WV •

April 21, 2017

The official business meeting was called to order at 09:00 a.m. by Chairman Grant Gunnoe.

Chairman Gunnoe introduced the newly appointed Commissioner Martin Hess representing the Volunteer Fire Chiefs. Commissioner Gunnoe welcome Commissioner Hess along with the other Commissioners.

ROLL CALL:

Commissioners Present

Dave Camp, Carl Eastham, Doug Estep, Grant Gunnoe, Phil Hart, Martin Hess, Thomas Keefer, Doug Mongold, Jim Oldaker, and Virgil White. It is noted that Counsel Celeste Barber is present as well.

Commissioners Absent

Vic Stallard, Ted Shriver and Carl Sizemore.

APPROVAL OF MINUTES:

Commissioner Eastham made a motion to accept and approve the minutes of the February 10, 2017 Meeting. Commissioner White seconded the motion. The ayes and nays have been taken on a voice vote, the motion passed.

COMMITTEE REPORTS:

• Fire Department Services Committee

Commissioner Mongold read the Committee Report from Meeting – April 20, 2017 as follows:

Call to Order

Commissioner Mongold called the meeting to order at 10:00 a.m.

Roll Call

Members present: Mongold, Oldaker, Camp and Hart.

Members absent: Sizemore.

Quorum reached.

## Old Business

New Fire Department Evaluation System / Review of Funding Application and Self Evaluation Update – Assistant State Fire Marshal Bradly Scott spoke and requested the Committee move this item of topic to the end of the Agenda due to potentially needing to enter into Executive Session for discussion.

Commissioner Camp made a motion to adjust the agenda, second by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

Mike Higham – Request to Address Commission – Administrative Secretary Shawna Goodwin noted that Mr. Higham had submitted documentation for the Committee and entire Commission to review, but will not be in attendance / appearance until the full Commission Meeting, tomorrow, Friday April 21, 2017.

Moundsville VFD Complaint Update – Assistant State Fire Marshal Bradley Scott spoke on his follow-up of the complaint received in the WVSFMO. It was determined the complaint was invalid during an evaluation. It is noted that there were no deficiencies found during the evaluation and it is the staff's recommendation that the complaint be dismissed.

Commissioner Oldaker made a motion to recommend dismissal of the complaint as recommended by the staff of WVSFMO, second by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

Berwind VFD Gear Concerns Update – Assistant State Fire Marshal Bradley Scott spoke reminding the Committee of the letter received from a member of the Department concerned about his outdated gear. In the previous meeting, it was suggested that the member and the Chief work together. Assistant Fire Marshal Scott reached out to the Chief who informed and confirmed with the WVSFMO that 17 new sets of Bunker Gear have been ordered and received.

Commissioner Camp made a motion to dismiss the complaint given the equipment has been purchased and updated, second by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

Talcott VFD Update – Assistant State Fire Marshal Scott spoke and stated that in February Talcott VFD had presented to the Commission and the Commission approved Phase I. They (Talcott) was hopeful to be ready for an Evaluation before this April Commission meeting but was unable to be.

Commissioner Camp made a motion to table Talcott VFD to the June, 2017 Commission Meeting to allow Assistant State Fire Marshal Scott complete an evaluation, second by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

## New Business

Nitro / Poca Boundary Issue – Assistant State Fire Marshal Bradley Scott spoke regarding the boundary review request by the Nitro Fire Department. Assistant State Fire Marshal Scott stated that he met individually with the Chief's involved then collectively as a group. He stated that the departments worked together and had come to an agreement on the boundary changes and is hereby presenting them to the Committee and Commission for approval.

Commissioner Oldaker made a motion to recommend approval of the new boundary resolution between Nitro Fire Department and Poca VFD, second by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

laeger Substation Application Approval – Assistant State Fire Marshal Scott spoke and stated that since the Panther VFD had dissolved, laeger had absorbed the assets thereof. Chief Hare spoke and addressed the Committee in regards to absorbing the Panther VFD assets and the progress they have made to turn the Department into a substation. Commissioner Camp thanked the Chief for his help and all his work.

Commissioner Hart made a motion to recommend approval of the laeger VFD substation application, second by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

Walton VFD Review of Public Meeting – Assistant State Fire Marshal Scott spoke regarding a meeting WVSFMO staff was asked to attend. Marshal Scott stated that during the meeting many issues were raised which resulted in the Chief's resignation and a prior Chief taking the Department back over.

It is noted that no action is required by the Committee, and the topic was for informational purposes only.

Automatic Aid w/ Out of State Departments – Legal Questions – Assistant State Fire Marshal Scott read aloud the letter received and questions raised by the Captain and President of the Stone Church VFD. Discussion evolved around the authority and recognition of out of state departments. Some Commissioners suggested establishing the MOU's to state what is in the best interest of the Department(s). After in depth discussion it was suggested to table the topic.

Commissioner Oldaker made a motion to recommend to the full commission tabling the Automatic Aid w/ Out of State Departments topic to allow the WVSFMO and Counsel investigate and review the questions at hand. Second by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

Chief Deputy Sharp made mention of the EMAC – Emergency Management Assistance Company and suggested reading up on that for further details as well.

Workers Compensation Coverage Discussion Regarding Poca VFD Chief – Chief West of the Poca VFD asked to address the Committee. Chief West discussed the incident he was involved with from receiving the call, alerting dispatch of his response and the events of the call thereafter. Chief West stated he wished to address the allegations shared in a rumors email and assured the Committee he has received his Workers Compensation and is satisfied with the response thereof. Chief West stated he has not paid for expenses and any bills he has personally received have been forwarded to Workers Compensation for payment.

Commissioner Mongold asked Chief West of his opinion overall on the situation and Chief stated he is happy with the benefits received. He stated he merely wanted to clarify the matter before the Committee and Commission.

Assistant State Fire Marshal, Bradley Scott presented the Committee with the following applications for Fire Officer I and II.

Freddie Purdue	Montgomery VFD	FO2
Scott McCourt	Webster Springs	FO1
Steve Osborne	Silverton VFD	FO2
Joel Fernet	Fayetteville VFD	FO1
Manuel Davis Jr.	Armstrong Creek VFD	FO1 & FO2
Chris McGee	Armstrong Creek VFD	FO1 & FO2
Allen White	Handley VFD	FO1
Rodney Perdue	Armstrong Creek VFD	FO1 & FO2
Stephen Cox	New Creek VFD	FO2
Rodney Perdue II	Armstrong Creek VFD	FO1

Commissioner Oldaker made a motion to recommend approval to the full Commission of all the aforesaid FO1 and FO2 applications, second by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

Assistant State Fire Marshal Scott noted that all applications are reviewed by WVSFMO staff and Commissioners prior to the Commission Meetings and approvals.

Commissioner Camp made a motion to enter into Executive Session at 10:54 a.m., second by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Hart made a motion to come out of Executive Session at 12:16 p.m., second by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

It was noted that no decisions were made during the aforesaid executive session.

New Fire Department Evaluation System / Review of Funding Application and Self Evaluation Update - Commissioner Camp made a motion to recommend that the WVSFMO – Fire Department Services start the 180-day extension from the date of the evaluation, second by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

Other

Commissioner Hart made a motion to adjourn at 12:24 p.m., second by Commissioner Camp. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to accept the committee’s report, seconded by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

• Recruitment and Retention Committee

Commissioner Hart noted that Recruitment and Retention Committee did not hold a meeting Thursday, April 20, 2017 but he would rather provide a report as follows:

Commissioner Hart read aloud the notes from the Recruitment and Retention Workgroup meeting that was held Wednesday, March 29, 2017.

*Marshal Tyree welcomed everyone to the meeting and addressed those calling in. Roll call was taken and it is noted as follows:*

*Attendance: Marshal Tyree, Chief Deputy Sharp, Commissioner Dave Camp, Administrative Secretary Shawna Goodwin and Commissioner Phil Hart via conference call.*

*Marshal Tyree stated the purpose of the meeting is to share ideas as a workgroup to help establish some recruitment and retention topics to emerge the Committee. He discussed the importance of both recruitment and retention and the struggle felt state and nationwide in the Fire Industry.*

*Length of service award - Marshal Tyree discussed the group coming together to create some length of service awards. Discussion evolved around certificates, plaques or challenge coins. The challenge coin idea was discussed the most. It was suggested to create a challenge coin with the years of service (5, 10, etc.).*

*Marshal Tyree suggested at all meetings have the Chairmen ask if anyone in attendance has a recruitment and retention program they would like to share or ideas for building. If such is made a routine process, perhaps more individuals will speak and ideas can circulate. Perhaps this could become a regular part of every Agenda.*

*Marshal Tyree noted that he will be in Washington DC for some upcoming meetings and he stated he will take good notes and bring back to the Committee.*

*The group discussed that the Module Training could be another resource for training, recruitment and retention.*

*It was discussed that Ladies Auxiliaries for Fire Departments will sometimes donate money to the Departments to obtain uniforms for members. Perhaps just a working uniform, golf shirt, t-shirt, etc. Not necessarily Class-A Uniforms. Discussion evolved around the possibility of other Community organizations as well.*

*Discussion was made about creating flyers to focus on recruitment - to post around areas such as gyms etc.*

*Chief Deputy Sharp spoke about youth programs such as 4H, Junior FF, Scouts and just reaching out to schools on Career days for becoming a Volunteer Fire Fighter or Professional Fire Fighter. Open houses and Fire Safety Events that draw children and Departments could take the opportunity to address recruitment with the parents in attendance.*

*Marshal Tyree discussed adding a link or page on WVSFMO website that has a catchy theme such as 'Your Fire Chief Wants You!' Create a list of different things that deal with or support a Department. The link could come into the WVSFMO and the staff there would provide the interested participants information to the local department of the interested individual. Commissioners Camp and Hart discussed how many individuals of a paid department are also members of a Volunteer Department.*

*Marshal Tyree suggested the WVSFMO Public Education Section or Fire Department Services Section could prepare a little note that would go out to the Departments and see if the office*

*could obtain some feedback on what programs they utilize for the Recruitment and Retention. Perhaps establish a list of items that Departments are currently doing within their Departments then share collectively as a network.*

*In closing the group decided to share the notes from the meeting during the April Committee Meeting and discuss further at that time to obtain feedback and comments from others.*

Commissioner Gunnoe noted that the Recruitment and Retention Committee is now a standalone Committee to help dedicate and focus on the needs of Recruitment and Retention.

Commissioner Gunnoe made mention of the opportunity West Virginia has with the passing of the Pilot program within Legislation. Commissioner Gunnoe and many others Commissioners expressed this (Recruitment and Retention) could become one of the most important issues at hand in West Virginia.

Commissioner Mongold made a motion to accept the committee's report, seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

#### • Training Committee

Commissioner White read the Training Committee Report from Meeting – April 20, 2017 as follows:

#### Call to Order

Committee Chairman Commissioner White called the meeting to order at 1:35 p.m.

#### Roll Call

Members present: White, Eastham, Estep, and Keefer.

Members absent: Stallard.

Quorum reached.

#### Approval of Agenda

Commissioner Eastham made a motion to approve the agenda, second by Commissioner Estep. With all the ayes and nays having been taken on a voice vote, the motion passed.

#### Unfinished Business

Modular Workgroup - Commissioner White stated the Workgroup had met during the month of January. Another Workgroup session was discussed and decided upon for May 24<sup>th</sup> at 9:00 a.m. at the WV SFMO with a call-in option available. Administrative Secretary, Shawna Goodwin, will email the meeting details to the Workgroup participants. Further discussion evolved around Senate Bill 636 passing and the wide-open opportunity this would offer for training such as pilot programs etc.

Fire Marshal Academy Update –

Marshal Tyree spoke and stated that the group met briefly yesterday. It is projected to release sometime in the year 2018. Curriculum development is in the works and more details will be released during the August 2017 Commission Meeting such as costs etc. It is anticipated the location for the Academy will be Jackson Mills.

#### Cabell County Fire Chief's Association Letter –

Division Deputy Fire Marshal Allan Casto spoke and stated that the Cabell County Fire Chief's Association President, David Ash, had sent in correspondence asking to table the discussion to the June 2017 Committee Meeting, as he was unable to attend the Committee meeting, Thursday, April 20<sup>th</sup>, 2017.

Commissioner Estep made a motion to table the Cabell County Fire Chief's Association Letter to the June, 2017 Committee Meeting, second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

#### New Business

#### Senate Bill 636 –

Chairman Commissioner White noted the discussion of Senate Bill 636 above and Marshal Tyree stated he plans to provide more details during the Operations Report to the full Commission on Friday, April 21, 2017.

#### Online Hazmat –

Commissioner White proposed the question at hand to the Committee. Discussion was in depth surround the minimally accepted HazMat requirements for certain certifications. WV Public Service Training instructors prompted the questions they had.

Marshal Tyree read aloud various rules such as 87-3, 87-6 and 87-8 that pertained to Paid Fire Fighters, Volunteer Fire Fighters and the training requirements thereof surrounding HazMat. Additional discussion was made regarding industry related officials responding to HazMat such as Railroad etc. Ideally it would be nice to have one document for Hazardous materials that encompass everything / everyone.

Commissioner Estep made a motion to take the topic to the full Commission to allow for the review and change for the accepted online HazMat Curriculum. This change would be added to the list of approved courses. Seconded by Commissioner Keefer. With all the ayes and nays having been taken on a voice vote, the motion passed.

Staff / Counsel Update – It is noted no updates from Staff or Counsel.

WVFSE – Mark Lambert spoke and shared more information about Junior Firefighter Camp and noted the correspondence on the Agenda for the full Commission tomorrow, Friday, April 21, 2017.

WV Public Service Training – Members / Instructors discussed Legislation and their funding as to the training they provide across the State of West Virginia. Robbie Bailey briefed on upcoming training in the 1<sup>st</sup> weekend in May in the Beckley area.

WVSFA – No items to report or discussion noted.

Commissioner Eastham made a motion to adjourn at 2:26 p.m., second by Commissioner Keefer. With all the ayes and nays having been taken on a voice vote, the motion passed.

It is noted that the discussion regarding the Online HazMat training and accepting the Online Curriculum would be added to the June 2017 Committee and Commission Agendas. Chairman White and Vice Chairman Keefer intends to share and distribute information to the full Commission prior to the June 2017 Meetings.

Commissioner Mongold made a motion to accept the committee's report, seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

• Legislative, Codes & Regulatory Committee

Commissioner Camp read the Legislative, Codes & Regulatory Committee Report from Meeting – April 20, 2017 as follows:

Call to Order

Vice-Chairman Commissioner Camp called the meeting to order at 1:10 p.m.

Roll Call

Members present: Camp, Oldaker, Hess and Keefer.

Members absent: Shriver.

Quorum reached.

Approval of Agenda

Commissioner Camp asked if any changes to the agenda. There are none.

Commissioner Keefer made a motion approve the agenda. Seconded by Commissioner Oldaker, with all the ayes and nays having been taken on voice vote, the motion passed.

Old Business

Provisional Status Updates – Division Deputy Fire Marshal Allan Casto spoke and stated that all Provisional Status holders are in good standing and updates have been provided as required.

Commissioner Keefer made a motion to recommend the continuation of all Provisional Statuses to the full Commission. Seconded by Commissioner Oldaker, with all the ayes and nays having been taken on voice vote, the motion passed.

Consideration of Municipality Home Rule Board Rulings – Counsel Barber stated the filing continues to roll and an update for the Ruling will come in 6 weeks. The Held in Abeyance was filed in March 2017. It is noted there is not action required, informational purposes.

## Legislative

Status of Governor's Bill Modifying WV Code Chapter 29 Article 3 – Marshal Tyree spoke and stated there was some misunderstanding on this rule and therefore it didn't move forward. A new request will be made to the Governor's Office by the WVSFMO.

Status of Fireworks Rule 103-4 – Marshall Tyree spoke and stated this passed and will be filed within the Secretary of State's office within 60 days.

Marshal Tyree stated he will provide the update on Status of Junior Firefighters 21-6-2; Senate Bill 636 and 8-3 HazMat during his report to the Commission tomorrow.

## New Business

Consideration of Brian Ross – Division Deputy Marshal Allan Casto spoke and stated that the Division had received a request from Brian Ross. Marshal Casto spoke of the numerous Building Code Officials within this City however noted that Marshal Casto stated the WVSFMO cannot deny the request.

## Delegation

Vice Chairman Camp asked if there was any individual in attendance wishing to speak. It was noted there was none.

Commissioner Keefer made a motion adjourn at 1:30 p.m., second by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

Division Deputy Fire Marshal Allan Casto noted there are 6 qualified individuals within the City of the requested Provisional Status, however, the way the rule is written the State Fire Commission nor the WVSFMO can deny the request, therefore it is the recommendation for approval.

Commissioner Eastham made a motion to accept the committee's report, seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

### • Disciplinary Committee

Commissioner Eastham read the Disciplinary Committee Report from Meeting – April 20, 2017 as follows:

### Call to Order

Chairman Commissioner Eastham called the meeting to order at 2:36 p.m.

### Roll Call

Members present: Eastham, and Mongold and Hess.

Members absent: Shriver and Stallard.

Quorum reached.

### Approval of the Agenda

Commissioner Hess made a motion to approve the agenda, second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

### Old Business

Consideration of 2016-028 Mannington VFD (Marion Co.) – Assistant State Fire Marshal Bradley Scott spoke and stated that Mannington VFD had satisfied all the deficiencies within the department and it is staff's recommendation to recertify.

Commissioner Mongold made a motion to recommend recertification of Mannington VFD, second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of 2016-010-HI – Division Deputy Fire Marshal Allan Casto spoke and stated that after a review of the complaint was investigated, it was found to not be a valid complaint, therefore it would be the staff's recommendation to dismiss the complaint.

Commissioner Mongold made a motion to recommend dismissal of 2016-010-HI, second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of 2017-001-HI – David Haught - Division Deputy Fire Marshal Allan Casto spoke and updated that Mr. Haught was hand served the Cease and Desist by an Investigator with the Attorney General's Office. It was noted that no further action is needed on the topic.

### New Business

Consideration of 2017-002-HI - Division Deputy Fire Marshal Allan Casto spoke and stated that the WVSFMO immediately began investigation of the complaint when received. All issues at hand were mitigated before the Committee and Commission Meetings and corrections have been completed. Therefore, it is the recommendation of the WVSFMO the complaint be dismissed.

Commissioner Hess made a motion to recommend dismissal of 2016-010-HI, second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of 2017-003-BCO - Division Deputy Fire Marshal Allan Casto spoke and stated that the issue is still currently being investigated by the Attorney General's Office as requested by the WVSFMO.

Commissioner Hess made a motion to table 2017-003-BCO to the June 2017 Committee Meeting, to allow the Attorney General's Office to fully investigate, second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Assistant State Fire Marshal Bradley Scott presented a list of departments that needed to be recertified as follows.

Newton VFD  
Rhodell VFD  
Meadow Bridge VFD

Danese VFD  
City of Moundsville VFD  
Moundsville VFD  
Lubeck VFD  
Ansted VFD  
Oak Hill VFD  
Fayetteville VFD

Commissioner Mongold made a motion to recommend recertification of following ... Newton VFD, Rhodell VFD, Meadow Bridge VFD, Danese VFD, City of Moundsville VFD, Moundsville VFD, Lubeck VFD, Ansted VFD, Oak Hill VFD, Fayetteville VFD, Pickens VFD, Valley Head VFD, and Valley VFD, second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to enter into Executive Session at 2:43 p.m., second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to come out of Executive Session at 3:03 p.m., second by Commissioner Hess. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Moundsville VFD Complaint Report – Assistant State Fire Marshal Bradley Scott spoke and stated that upon receiving the complaint he performed an evaluation. It is noted there were no discrepancies found and the Department was recommended for Recertification aforesaid.

Consideration of Fairview VFD Complaint Report - Assistant State Fire Marshal Bradley Scott spoke and detailed some ongoing issues as received by the Complaint. Mr. Scott noted an investigation by that local Sheriff Department and arrests that were made.

Consideration of Revocation of Home Inspector License – Division Deputy Fire Marshal Allan Casto spoke and noted the discrepancies found. The WVSFMO revoked the Home Inspector License given the laws and noting the Home Inspector was found in violation. It is noted no action is needed or required by the Commission.

Commissioner Mongold made a motion to find probable cause on 2017-002, 2017-003 and 2017-009. Second by Commissioner Hess with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to recommend a 180-day extension to correct deficiencies for Tornado VFD, Walton VFD and Nuttall VFD. Second by Commissioner Hess with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Hess made a motion to adjourn at 3:09 p.m., second by Commissioner Mongold, with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner White made a motion to accept the committee's report, seconded by Commissioner Oldaker. With all the ayes and nays having been taken on a voice vote, the motion passed.

● Operations Committee

Chairman Gunnoe stated that the Operations Committee did not hold a Committee Meeting on April 20, 2017, but would rather like for the Staff to provide their full reports now.

Marshal Tyree addressed the Commissioners and group. He noted that Division Deputies will provide their reports and he will close. Marshal Tyree noted that Deputy Fire Marshal Jason Baltic is out for several weeks as his Leukemia has returned and he is undergoing treatment. Marshal Tyree asked all to keep Jason in positive thoughts and mind. Marshal Tyree introduced Scott Rodes as the temporary Division Deputy of Investigations.

Deputy Fire Marshal Allan Casto spoke for Fire Department Services. Mr. Casto broke down the division into 3 sections within Fire Department Services (Regulatory and Licensing, Public Education and Fire Department Services). Mr. Casto briefly detailed the duties included within each section of his Division.

Marshal Casto provided the following Regulatory and Licensing Section Numbers for the period of January 30, 2017 to April 02, 2017:

- Total Licenses Issues: 607
- Total Certifications Issued: 53
- Total Applications Processed: 673
- Total Permits Issued: 112
- Online Renewals: 186

Marshal Casto provided the following Regulatory and Licensing Section Numbers for the period of January 1, 2017 to April 02, 2017:

- Total Licenses Issues: 2271
- Total Certifications Issued: 72
- Total Applications Processed: 887
- Total Permits Issued: 140
- Online Renewals: 2080

Marshal Casto provided the following Fire Department Services Recent Activity Chart for the period of 2016 and January 2017:

FIRE DEPARTMENT SERVICES						
RECENT ACTIVITY						
2016/2017						
	FEB 2017	MAR 2017	TOTAL	2017 YTD	CY2016	FY2016
<b>FIRE DEPT EVALUATIONS</b>	<b>1</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>54</b>	104
<b>DEPTS RECERTIFIED</b>	6	0	6	6	76	137
<b>DISCIPLINARY</b>	1	0	1	1	70	138
<b>180 DAYS</b>	4	0	4	4	76	155
<b>EMERGENCY VEHICLE PERMITS</b>						
<b>TOTAL PROCESSED</b>	<b>82</b>	<b>85</b>	<b>167</b>	<b>220</b>	<b>627</b>	1,263
<b>APPARATUS</b>	55	26	81	98	177	334
<b>PRIVATE</b>	27	59	86	122	450	929
<b>DEACTIVATED</b>	<b>113</b>	<b>46</b>	<b>159</b>	<b>206</b>	<b>613</b>	1,203
<b>APPARATUS</b>	33	13	46	57	115	218
<b>PRIVATE</b>	80	33	113	149	509	895
<b>VERIFIED AND REFUSED</b>	<b>6</b>	<b>19</b>	<b>25</b>	<b>30</b>		
<b>APPARATUS</b>	6	9	15	16		
<b>PRIVATE</b>	0	10	10	14		
<b>NFIRS</b>						
<b>TOTAL REPORTS SUBMITTED</b>	<b>5,561</b>	<b>2,532</b>	<b>8,093</b>	<b>15,948</b>	<b>124,609</b>	186,114
<b>90 DAY GRACE</b>	0	0	0	52	247	508
<b>OUT OF GRACE</b>	11	6	17	47	267	541
<b>* FUNDING LOSS</b>	0	5	5	5	22	28
<b>NFIRS CLASSES TAUGHT</b>	1	0	1	1	3	7
<b>COUNTIES REPRESENTED IN NFIRS</b>	6	0	6	6	18	43
<b>NUMBER OF NFIRS STUDENTS</b>	17	0	17	17	54	123
<b>FIRE OFFICERS</b>						
<b>TOTAL SUBMITTED</b>	<b>4</b>	<b>7</b>	<b>11</b>	<b>17</b>	<b>61</b>	97
<b>FIRE OFFICER 1</b>	2	3	5	8	24	37
<b>FIRE OFFICER 2</b>	2	4	6	9	37	60
<b>FOIA REQUESTS (AS OF 7/1/16)</b>						
<b>REQUESTS RECEIVED</b>	<b>12</b>	<b>10</b>	<b>22</b>	<b>41</b>	<b>66</b>	
<b>REPORTS PROCESSED</b>	26	65	91	257	106	
<b>REPORTS RESEARCHED</b>	26	4327	4,353	4,353		
<b>*4TH QTR FUNDING LOSS 03/30/17</b>						
<b>FOLLANSBEE VFD 05105</b>						
<b>FRANKLIN VFD 36101</b>						
<b>RUPERT VFD, INC. 13150</b>						
<b>SILVER HILL VFD 52114</b>						
<b>MUD RIVER VFD 22107</b>						

Marshal Casto reported the following for Public Education from February 2017 thru April 2017:

#### Media Releases 6

Kanawha County Couple Perish in House Fire  
Information sought, reward offered in recent Taylor County burglary-arson  
A Reminder to West Virginians: Change Your Clocks, Change Your Batteries  
W.Va. State Fire Marshals arrest mother in January fire that killed two children  
State Fire Marshals Arrest One on Storage Units Arson Charges  
WV State Fire Marshals Arrest Man on Arson Charges

Social Media interactions – 225 new Facebook subscribers since February 1<sup>st</sup>, weekly safety messages are disseminated through Facebook and Twitter.

April Safety Spotlight - Newsletter ready for disbursement

Website Maintenance – Working with our web design team, West Virginia Interactive to create an online portal for people to request a smoke alarm installation. It is in the beginning stages of design and development and will have an online presence in the month of May.

#### Partnerships –

- Volunteer West Virginia – Providing information for future service projects
- *American Red Cross* – smoke alarm initiative statewide
- *West Virginia Commission for the Deaf and Hard of Hearing*, Deaf Awareness Day in March, bringing awareness to hearing impaired individuals in regards to smoke alarms.

Public Education Network – 2 new members, 96 total members since April 2016.

#### Public interactions completed – 7

- *Deaf Awareness Day* – Participated in an event at the state capitol for National Deaf Awareness Day where we provided safety information to care takers of those who are hearing impaired about the danger of fire. Lifetone Bed Shaker smoke alarms were given to those who were in need.
- *Emergency Services Conference at Pipestem (ESCAPE)* – Provided instruction to 28 students in a Community Risk Reduction and Fire Safety Educator based course.
- *Simpson Elementary School Visits* – Attended an Elementary School in Harrison County with Captain Cindy Murphy from Clarksburg Fire Department to work and learn from her “Not One More” fire safety program and smoke alarm initiative.
- *West Virginia Gear Up Career Academy Career Day* – Provided informational material about the fire programs in the state and within the agency to 1400 ninth grades students.
- *Upper Kanawha Valley Community Action Partnership* – Disseminated information about the ongoing projects and initiatives we have at the SFMO and within public education and what resources could be provided. They are a group that meets monthly working to keep communities safer.
- *Child Fatality Review Team Meeting* – Gave WVSFMO Updates
- *EMS for Children Advisory Committee Representative* – Provided updates on child fire fatalities and ongoing programs and resources.

Ongoing Projects:

**52 Week Fire Prevention Guide** – The purpose of this document is to provide a 52-week public fire education program as a guide for SFMO fire prevention activities. It is also provided to local fire departments and officials across the state to promote a statewide coordinated fire prevention effort. This plan is anticipated to help in the fight to reduce and prevent fire related fatalities that occur each year in our state.

**WV Safety Summit at Safety Expo** – Our first annual West Virginia Fire Safety Summit will take place at the WV Safety Expo on May 12<sup>th</sup>. The purpose of this summit is to bring together all stakeholders who have an interest in protecting property and life from the devastation of fires. These stakeholders include but are not limited to: Fire Service organizations, Community Service organizations, Industry leaders, Seniors, Family and Children Advocacy groups; this summit is for all willing and able to learn, share, and network with others within communities. Topics presented at this event include:

- West Virginia Fire Data and the WV Fire Problem vs. the National Fire Problem
- Public Education Resources
- Wildland Fire Safety
- Fire Sprinkler Education Initiative
- The Carbon Monoxide issue
- Statewide Smoke Alarm Canvassing and Installation Initiative

**Get Alarmed West Virginia** - As a part of the Governor’s Day to Serve we are working to launch a smoke alarm initiative project titled “Get Alarmed West Virginia”. In partnership with the American Red Cross, fire departments, community service organizations, and other volunteer groups we will provide and install free smoke alarms and perform a home safety surveys.

Smoke Alarm Installations:

Through 20/20 Fire Prevention the Public Education Division received another 1000 smoke alarms in February 2017. Work continues to implement them in communities and fire departments throughout the state. Our division provides training and safety material to implement a successful program with a 30-day installation deadline. Since receiving our shipment 12 smoke alarms have been installed by the Public Education Division of the West Virginia State Fire Marshal’s Office. A portion of smoke alarms are given to Assistant State Fire Marshals in the field to install, safety information is provided when installations take place.

Current fire departments involved in smoke alarm installations include:

Tyler Mountain Volunteer Fire Department  
Institute Volunteer Fire Department

Deputy Fire Marshal Joe Leake spoke for the Fire Inspection and Plan Review Division. Mr. Leake described the Divisions job duties in brief detail.

Marshal Leake provided the following Fire Safety Inspection & Plans Review Division Numbers for the period February and March, 2017:

1492 Inspections Conducted  
255 Plans Reviewed  
28 Occupancy Permits Issued

373 Licenses Checked

Marshal Leake provided the following full report of the Fire Safety Inspection & Plans Review Division Numbers for the period January thru March, 2017:

2132 Inspections Conducted

384 Plans Reviewed (Does not count walk-in consultations with architects and designers)

46 Occupancy Permits Issued

622 Licenses Checked

Complaint Investigations:

Investigated thirty-three (33) fire code complaints

Investigated three (3) blasting complaints

Training:

Nine divisional staff attended a one day seminar on the National Electric Code

One divisional employee attended Fire Protection Principles class at the National Fire Academy

Court hearings:

Fayette County – Two (2) convictions for unlicensed electrical work

Raleigh County – Fire Code citation – Case continued

Obtained eleven (11) warrants for tampering with sprinkler heads at Central Regional Jail

Obtained twenty-one (21) warrants for tampering with sprinkler heads at Southern Regional Jail

Obtained two (2) warrants for tampering with sprinkler heads at Potomac Highlands Regional Jail

Administered nine (9) licensing tests

Divisional personnel taught a three (3) day basic fire inspection class for new municipal fire inspectors

Conducted exit checks at various basketball games

Division Deputy Assistant Fire Marshal Scott Rodes provided the following Investigation Division Numbers for the period February and March, 2017:

Total Number of Fires 1FEB17 to 31MAR17 – 101

Accidental – 16

Incendiary – 19

Undetermined – 63

Fatality Total 01FEB17 to 31MAR17 – 14

Injury Total 01FEB17 to 31MAR17 – 7

Total \$ loss 01MAR17 to 31MAR17 - \$ 5,700,600

Educational - \$0

Mercantile - \$105,000

Other Structures - \$2,000

Outside / Special Properties - \$0

Residential -\$4,500,600

Storage - \$185,000

Vehicles -\$500

Total \$ loss 01FEB17 to 31MAR17 that are declared Incendiary - \$202,300

Total number of fires cleared by arrest or exceptional means – 9 Total Number of Fires

Fire Marshal Tyree gave the overall Operations Report for the WVSFMO as detailed below:

- Legislative Session completion except Budget
  - **SB230 Concealed Carry for WV Retired Law Enforcement.** Requiring agency to offer access to training and certification for honorably retired officers to carry concealed firearms. (Passed and Enrolled 4/4/17 in effect 90 Days from passage)
  - **SB 305 SFMO Agency Supplemental** (Passed and Enrolled 4/5/17 in effect from passage)
  - **SB 116 Authorizing the State Fire Marshal to promulgate a legislative rule relating to the regulation of fireworks and related explosive materials.** (Passed and Enrolled 4/8/17 in effect from passage)
  - **SB 636 Volunteer Fire Department Pilot Programs.** Authorizing the State Fire Commission to establish a pilot project program to address problems facing volunteer fire departments including issues related to training, recruitment and retention; and requiring annual reports. (Passed and Enrolled 4/6/17 in effect 90 Days from passage)
  - **HB 2948 Establishing timelines for taking final action on certain permits-30 days** (Passed but waiting to be Enrolled 4/7/17)
  - **SB 74 – Fire Department Billing Increase** (Engrossed 3/29/17 to House Finance.)
- Concerning the Assistant Fire Marshal Deputization program; recently met with and had others on a Conference Call for Fire Prevention Network meeting; very productive; many things discussed provide copy of meeting minutes to Commission. Plan to schedule first class in 3<sup>rd</sup> week of March centered on review of State Fire Code and NFPA 1 and 101 updates for those interested; beginning steps toward possible Deputization. **Working on a Fire Marshals Academy program. For SFMO new hires and potentially municipality and political subdivisions who have or would have interest in establishing Fire Prevention Bureaus.**
- Working on Legislative Rules 87-2 Electricians and 87-3 Haz Mat Tng Program
- Services Division working with State Treasurer’s office on use of “Lock Box” system; We are looking to follow up this launch after the bugs are worked out; with the development portion of Lock Box for Invoicing of Plans Review and Inspection activities. We see great potential with this payment and receipt option.
- Personnel Staffing:

**New Employee:** Three Pending: Admin, Investigation, Inspection  
**Resignation** of Virginia Short (Admin Division).

Had one promotion in Inspection Division: Dawn Owens, Secretary 1

We have 13 **vacancies** within the agency (2 Investigators, 5 Inspectors, 1 Plans Reviewer and 1 Public Information Specialist; one, OA II in Admin, one, OA III in Admin, one Secretary I in Services Division, one OA II in Inspections; we're hopeful to get all vacancies filled in the next few months.

- **SB 305 Agency Supplemental approved increases FTE: 58**

- Policy Update:

Currently reviewing a new Background Inv. Procedures and Polygraph policy.

- Fire Department Loss of Funding: Reported by Deputy Casto for this past quarter under Fire Dept. Services.

(The two deadlines involved are the quarter deadline and then 90 days later, the grace period deadline. Other than being decertified, not submitting their NFIRS incident reports by the prescribed due date is the only way to lose their funding. It has nothing to do with the 180-day issue. Once they miss the grace period deadline, the money is lost and reallocated to the departments that were in compliance. There is no getting it back after hat.)

- Visits and Meetings:

- Webster Springs Recognition Dinner
- ESCAPe Banquet and Roundtable
- WV Firemen's Assoc. Legislative Reception
- IAEI Electrical Code Update Training Meeting
- Putnam Career and Technical Center; Electrical Vocational program
- Electrician's Rule Stakeholder's (Apr. 13<sup>th</sup>)
- Fire Marshal Academy Workgroup (Apr. 19<sup>th</sup>)

- Training:

- WV Public Safety Expo, May 10 – 13, 2017 (No Charge for Commissioners)
  - WV Fire Safety Summit, May 12, 2017 (Day=6hrs; Evening=4hrs)
  - Community Risk Reduction Training for WV Service Organizations, May 13, 2017 (Sat. Am Session)

- Significant Dates: As a part of the Governor's Day of Service; September 16<sup>th</sup>, 30<sup>th</sup>, October 14<sup>th</sup>, regionally located-statewide "Get Alarmed West Virginia" Initiatives; American Red Cross, Community Organizations, College and University Student Government Associations.

Marshal Tyree publicly commended the staff and their contribution to the agency. He closed in stating they have much to do and will continue to progress by prioritizing and addressing every aspect of the agency to make it better.

Chairman Gunnoe asked if there were any questions for Marshal Tyree or the other Division Deputies. It is noted there were none.

Commissioner Mongold made a motion to accept the committee's report, seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

UNFINISHED BUSINESS:

Consideration of 16-002-HI – Lee Harless - Counsel Barber stated Mr. Harless had posted bond in December, 2016 – however, the Attorney General's Office has been unable locate him or an address for him.

Commissioner Eastham made a motion to table the consideration of 16-002-HI Lee Harless to the June, 2017 Commission Meeting. Seconded by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Municipality Home Rule Board Rulings Update – Counsel Barber again spoke and stated that the current Status Report on Case Held Abeyance was filed in March 2017. Counsel stated she believes there is some Legislative wording that may result in the dropping of the suit. It is noted there is not action required, informational purposes.

Consideration of New Fire Department Evaluation System Update – Commissioner Gunnoe noted that the Fire Department Services Committee discussed and addressed the topic. It was recommended by the Committee to have the WVSFMO begin the 180 Extension / Plan of Corrections the day of the Evaluation rather than the day of the Commission Meeting / approval. Commissioner Mongold stated that the template used by the WVSFMO would initiate the 180-day process based on the evaluation and that further review of the evaluation would be subject to review by the Committee and full Commission during the next set of Meetings.

Commissioner Mongold made a motion for the Fire Department Services with the WVSFMO to initiate the 180 Extension / Plan of Correction the day of the Fire Department Evaluation. Seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of 2016-028 Mannington VFD - Assistant State Fire Marshal Bradley Scott spoke and stated that Fire Department Services Committee made the recommendation to recertify Mannington VFD, given they have met and corrected all the deficiencies.

Commissioner Mongold made a motion to accept and approve Recertification of Mannington VFD. Second by Commissioner White with all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Cabell County Fire Chief's Association Letter – Deputy State Fire Marshal Allan Casto spoke and stated the author of the letter requested the topic / discussion be tabled until the June 2017 Committee and Commission Meetings as he had a scheduling conflict.

Commissioner Mongold made a motion to table the Cabell Co Fire Chief's Association Letter to the June, 2017 Commission Meeting. Seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of 2017-001-HI David Haught Update – Counsel Barber spoke and stated that the Cease and Desist order was personally served upon Mr. David Haught. It is noted this is information and no further action is required.

Consideration of 2016-010-HI – Division Deputy Fire Marshal Allan Casto spoke and stated that after a review of the complaint was investigated, it was found to not be a valid complaint, therefore it would be the staff's recommendation and Committee's recommendation to dismiss the complaint.

Commissioner Eastham made a motion to dismiss 2016-010-HI, second by Commissioner Mongold. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Tornado VFD Complaint Update – Assistant State Fire Marshal Bradley Scott spoke and stated that he conducted an evaluation after receiving the complaint. Further details will be discussed later in the Agenda. Assistant State Fire Marshal Scott suggested tabling the complaint to the June Commission meeting for development.

Commissioner Mongold made a motion to table the Tornado VFD Complaint to the June, 2017 Commission Meeting. Seconded by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Moundsville VFD Complaint Update – Assistant State Fire Marshal Bradley Scott spoke and stated that upon receipt of the complaint he investigated and performed an Evaluation on the Department. It was noted that the Department had a perfect Evaluation therefore it would be the staff's recommendation to dismiss the complaint.

Commissioner Mongold made a motion to dismiss Moundsville VFD Complaint, second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Talcott VFD Update – Assistant State Fire Marshal Scott spoke and stated that in February Talcott VFD had presented to the Committee and the Commission approved Phase I. They (Talcott) was hopeful to be ready for an Evaluation before this April Commission meeting but was unable to be. It was recommended by the Committee that the topic be tabled to the June 2017 Commission Meeting.

Commissioner Mongold made a motion to table Talcott VFD to the June, 2017 Commission Meeting, second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

#### NEW BUSINESS:

Consideration of McMechen VFD Industrial Inquiry – Commissioner Keefer spoke about a voiced complaint received. He stated there was much confusion after a leak and trying to work through things. He made mention of a need for a plan of action when something like this happens. Outside Departments may or may not be automatically toned to a scene etc.

Marshal Tyree stated that he had spoken with the Chief of McMechen VFD and let the Chief aware of the ongoing information. Chief Kady was appreciative of the follow up information from Marshal Tyree. It is noted no further action is needed at this point.

Consideration of Sheldon vs. WVSFMO – Counsel Barber spoke and stated that the WVSFMO had received notice of an intent to pursue legal suit from the Counsel Adrian Hoosier for Jacob Sheldon. The notification estimates damage in excess of \$1,000,000. Counsel Barber stated she has made numerous attempts to reach out to the Counsel of the Plaintiff, but has yet to hear back or receive a returned call. It was also noted that WVSFMO has reached out seeking any MOU's the Plaintiff's might have to back their request.

Consideration of Nitro / Poca Boundary Issue - Assistant State Fire Marshal Bradley Scott spoke regarding the boundary review request by the Nitro Fire Department. Assistant State Fire Marshal Scott stated that he met individually with the Chief's involved then collectively as a group. He stated that the departments worked together and had come to an agreement on the boundary changes and is hereby presenting them to the Committee and Commission for approval. It was recommended by the Committee for approval.

Commissioner Mongold made a motion to approve the new boundary resolution between Nitro Fire Department and Poca VFD, second by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of laeger Substation Application Approval - Assistant State Fire Marshal Scott spoke and stated that since the Panther VFD had dissolved, laeger had absorbed the assets thereof. Chief Hare had addressed the Committee in regards to absorbing the Panther VFD assets and the progress they have made to turn the Department into a substation. As approval was recommended by the Committee.

Commissioner Mongold made a motion to approve the laeger VFD substation application, second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Walton VFD Review of Public Meeting - Assistant State Fire Marshal Scott spoke regarding a meeting WVSFMO staff was asked to attend. Marshal Scott stated that during the meeting many issues were raised which resulted in the Chief's resignation and a prior Chief taking the Department back over. It is noted that no action is required by the Commission, and the topic was for informational purposes only.

Consideration of Automatic Aid w/ Out of State Departments – Assistant State Fire Marshal Scott read aloud the letter received and questions raised by the Captain and President of the Stone Church VFD. It was noted that discussion was held during the Fire Department Services Committee and a motion to recommend tabling the topic to the June 2017 Commission Meeting to allow Counsel and WVSFMO Staff research the questions was presented.

Commissioner White made a motion to table the discussion on the Automatic Aid w/ Out of State Departments topic to allow the WVSFMO and Counsel investigate and review the questions at hand. Second by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Workers Compensation Regarding Poca VFD Chief – Chairman Gunnoe noted the report from the Fire Department Services on the topic. No further discussion or action is necessary from the Commission. Commissioners noted that they were pleased that the Chief had come and addressed the rumors but most importantly that the Chief is doing okay and receiving benefits.

Consideration of Fairview VFD Complaint – Chairman Gunnoe noted the report again from the Disciplinary Report previously. Audience members spoke and recalled newspaper articles about the same. Assistant State Fire Marshal Scott spoke and stated the Mayor of Fairview had in fact suspended the Chief from running calls during the investigation by the Sheriff’s Department, however he still performs Administrative duties.

Consideration of 2017-002- HI – As suggested by the Committee, Commissioner Mongold made a motion to dismiss 2017-002-HI, second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of 2017-003-BCO - Division Deputy Fire Marshal Allan Casto spoke and stated that the issue is still currently being investigated by the Attorney General’s Office as requested by the WVSFMO.

Commissioner White made a motion to table 2017-003-BCO to the June 2017 Committee Meeting, to allow the Attorney General’s Office to fully investigate, second by Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of 2017-002; 2017-003; and 2017-009 - Commissioner Eastham made a motion to find probable cause on 2017-002; 2017-003; and 2017-009. Second by Commissioner Mongold with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant a 180-day extension to correct deficiencies for Tornado VFD. It is noted that the Tornado VFD Complaint will remain ongoing. Second by Commissioner Mongold with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant a 180-day extension to correct deficiencies for Walton VFD. Second by Commissioner Mongold with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Eastham made a motion to grant a 180-day extension to correct deficiencies for Nuttall VFD. Second by Commissioner Mongold with all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Provisional Status Updates – Commissioner Keefer made a motion to accept and continue the provisional status for the ongoing individuals / cities with the WVSFMO. Seconded by Commissioner Hess. With all the ayes and nays having been taken on voice vote the motion passed.

Consideration of Brian Ross – Employed by Berkeley County Provisional Status – Division Deputy Marshal Allan Casto spoke and stated that the Division had received a request from Brian Ross. Marshal Casto noted the City has 6 other qualified individuals to oversee the department however it is the recommendation for approval from the Commission given the way the Rule is written.

Commissioner Mongold made a motion to recommend approval of provisional status for Brian Ross with Berkeley County, second by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to accept and approve the following applications for FO1 and or FO2 ...

Freddie Purdue	Montgomery VFD	FO2
Scott McCourt	Webster Springs	FO1
Steve Osborne	Silverton VFD	FO2
Joel Fernet	Fayetteville VFD	FO1
Manuel Davis Jr.	Armstrong Creek VFD	FO1 & FO2
Chris McGee	Armstrong Creek VFD	FO1 & FO2
Allen White	Handley VFD	FO1
Rodney Perdue	Armstrong Creek VFD	FO1 & FO2
Stephen Cox	New Creek VFD	FO2
Rodney Perdue II	Armstrong Creek VFD	FO1

Second by Commissioner White. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to accept and approve Recertification of the following Fire Departments, nothing they are coming out of 180-day extension ...

Mannington VFD  
 Newton VFD  
 Rhodell VFD

Second by Commissioner Eastham with all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to accept and approve Recertification of the following Fire Departments, nothing these Departments had perfect evaluations ...

Meadow Bridge VFD  
 Danese VFD  
 City of Moundsville  
 Moundsville VFD  
 Lubeck VFD  
 Ansted VFD  
 Oak Hill VFD  
 Fayetteville VFD

Second by Commissioner Eastham with all the ayes and nays having been taken on a voice vote, the motion passed.

#### CORRESPONDENCE:

Consideration of Junior Firefighter Camp – Campaign Correspondence – Mark Lambert spoke regarding the Fundraising efforts for the Junior Fire Fighter Camp. Many Commissioners expressed the great opportunity the Camp is for the future members. Mr. Lambert spoke and invited the Commissioners and all to stop by during the Camp and see the great works at hand.

Commissioner Mongold made a motion that the Fire Commission donate \$1000 to the Junior Firefighter Camp Campaign and that the WV SFMO handle the request and contribution. Seconded by

Commissioner Eastham. With all the ayes and nays having been taken on a voice vote, the motion passed.

Consideration of Mike Higham Letter – Request to Address Commission – Chairman Gunnoe asked Mr. Higham if he wished to speak. Mike Higham approached and addressed the Commission. Chairman Gunnoe briefed the correspondence and pointed out the Commissioners had received and reviewed his letter regarding today and noted that Mr. Higham had addressed the Commission 3 other times prior during Committee and Commission Meetings. Chairman Gunnoe stated to Mr. Higham he is aware, understands and knows Mr. Higham is passionate about the issue.

Chairman Gunnoe reviewed that the Commission had no jurisdiction to require any Department or 911 Center to purchase thousands of dollars in equipment to route or dispatch calls. Mr. Higham stated he believed Citizens were willing to participate in fundraising efforts to help with the funds. Again, Chairman Gunnoe and Counsel spoke and stated that the WV Fire Commission has no jurisdiction to delegate such. Chairman Gunnoe stated that the 2 Departments involved have updated and come to an agreement on a mutual aid agreement. Therefore, there is nothing further the State Fire Commission can do. Counsel asked Mr. Higham if he had any new information or other information that he had not previously presented to the Commission and it is noted that Mr. Higham stated he did not.

It was advised to Mr. Higham to contact and perhaps initiate his request to the County Commission(s) involved given there is no updated information to present to the Fire Commission and noting that the WV State Fire Commission has no jurisdiction pertaining to Mr. Higham requests. Mr. Higham continued to press the Commission and it is noted that Mr. Higham was asked to move away and adjourn the discussion.

TIME AND PLACE OF NEXT MEETING(S):

Next Committee Meetings will take place Thursday, June 15, 2017 at the WV State Fire Marshal's Office in Charleston, WV beginning at 10:00 a.m.

Next regularly scheduled Commission Meeting will take place Friday, June 16, 2017 at the WV State Fire Marshal's Office in Charleston, WV beginning at 9:00 a.m.

GOOD OF ORDER:

None

ADJOURN:

Commissioner Keefer made a motion to adjourn at 11:03 a.m., second by Commissioner White, with all the ayes and nays having been taken on a voice vote, the motion passed.