

WV STATE FIRE COMMISSION MEETING
WVSFMO, Charleston WV.

February 4th, 2022

The official business meeting was called to order at 9:00am by Chairman Grant Gunnoe.

ROLL CALL: by Kathryn L Burns

Commissioners Present

Dave Camp, Doug Estep, Edward George, Grant Gunnoe, Phil Hart, Tom Keefer, Brian Jones, Doug Mongold, Jim Oldaker, Virgil White, and Marshal Tyree.

Commissioners Absent

Ted Shriver, Steven Byers, and Carl Eastham

APPROVAL OF MINUTES:

Commissioner White made a motion to accept and approve the minutes of the December 3rd, 2021, Fire Commission Meeting, seconded by Commissioner Oldaker. With the ayes and nays having been taken on a voice vote, the motion passed.

RECOGNITION

None

SFMO & DIVISIONAL REPORTS:

Chairman Gunnoe noted that Marshal Tyree gave his operational report during Committee meetings on February 2nd, 2022, and that the Commissioners have access to the divisional reports to review at their leisure. If they have any question they can reach out to the divisional leader.

COMMITTEE REPORTS:

Fire Department Services Committee Meeting Report

Meeting Minutes

February 3rd, 2022

Call to Order

Commissioner Mongold called to order the regular meeting of the Fire Department Services Committee at 10:00AM on February 3rd, 2022, at the WVSFMO, Charleston WV

Roll Call

The following commissioners were present:

Dave Camp
Doug Mongold
Jim Oldaker
Phil Hart
Brian Jones

The following commissioners were absent:

None

Unfinished Business

None

New Business

1. Consideration of Fire Officer Applications

Assistant State Fire Marshal Bradley Scott presented the following applications for approval.

- a. Robert Waid FO 1&2 (Anthony Creek)
- b. Noah Alvis FO 1 (Eleanor)
- c. Terry Tomblin FO 1&2 (Cora VFD)
- d. Greg Fuller FIO 1&2 (Huntington)

Commissioner Oldaker made a motion to recommend to the Full Fire Commission to approve the applications as listed, seconded by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

2. Consideration of Fire Chief Applications

Assistant State Fire Marshal Bradley Scott presented the following applications for approval.

- a. Mathew Mathews (Salem)
- b. Richard Little II (Clinton District)
- c. Justin George (Coalton)
- d. Joshua Smith (Bakerton)
- e. Bernard Maynard (Henlawson)
- f. James Reed III (Great Cacapon)
- g. John Davis (McMechen)
- h. Adam Hoffman (Bruceton-Brandonville)
- i. Billie Simms III (Cameron)
- j. Robert Nutter Jr (Jefferson)
- k. Jeffrey Myers (Fountain)
- l. Gregory Dyer (South Fork)

- m. Mark Handley (Saint Mary's)
- n. Greg Fuller (Huntington)

Commission Oldaker made a motion to recommend to the Full Fire Commission to approve the applications as listed, seconded by Commissioner Hart. With all the ayes and nays having been taken on a voice vote, the motion passed.

A discussion was held on how the Fire Marshal's office tracks Fire Chief information for each department and the best means to ensure new Chiefs are aware of the application process.

3. Consideration of Fire Department with Perfect Evaluations Recertification

Assistant State Fire Marshal Bradley Scott present the following Perfect Evaluations for Recertification.

- a. Glasgow VFD
- b. Cedar Grove VFD
- c. City of Logan FD

See motion below.

4. Consideration of Fire Department Recertification Leaving 180 days.

Assistant State Fire Marshal Bradley Scott presented the following departments for Recertification.

- a. Salem VFD
- b. Summit Park VFD
- c. Diana VFD
- d. East River VFD
- e. Walkersville VFD
- f. Mineral Wells VFD
- g. Servia VFD

Commissioner Camp made a motion to recommend to the Full Fire Commission the recertification of the listed Fire Departments with perfect evaluations and those listed leaving 180 days, seconded by Commissioner Hart. With the ayes and nays having been taken on a voice vote, the motion passed.

5. Report on Fire Department Receiving 180 Days to Achieve Compliance.

ASFM Scott briefed the Committee on the Departments receiving 180 days and explained the numbers provided in the report.

No Action Taken.

6. Consideration of Boundary Change Request Buckhannon VFDs.

ASFM Scott presented to the Committee the new signed boundary map and answered any questions.

Commissioner Hart made a motion to recommend to the Full Fire Commission to approve the boundary change request presented by Buckhannon VFDs, seconded by Commissioner Jones. With the ayes and nays having been taken on a voice vote, the motion passed.

Adjournment

Commissioner Oldaker moved to adjourn the meeting at 10:32am, meeting adjourned

Disciplinary Committee Meeting Report

Meeting Minutes

February 3rd, 2022

Call to order

Commissioner Eastham called to order the regular meeting of the Disciplinary Committee Meeting at 10:33am on February 3rd, 2022 at the WVSFMO, Charleston WV.

Roll call

The following commissioners were present:

Carl Eastham
Doug Mongold
Steven Byers (via phone)
Edward George
Ted Shriver

The following commissioners were absent:

None

Unfinished business

1. Update on FDC FY 2021-013 Cottageville VFD

ASFM Bradley Scott noted the reception of required reports.

No Action Taken.

2. Update on FDC 2021-009 Williamsburg VFD

ASFM Scott noted the reception of the requested new Junior FireFighter By-Laws.

Commissioner Mongold made a motion to recommend to the Full Fire Commission to approve the new Junior FireFighter By-Laws and to close FDC 2021-009 seconded by Commissioner George. With the ayes and nays having been taken on a voice vote, the motion passed.

New business

None

Adjournment

Commissioner George moved to adjourn the meeting at 10:37am, meeting adjourned.

Training Committee Meeting Report

Meeting Minutes

February 03, 2022

Call to order

Commissioner Keefer called to order the regular meeting of the Training Committee at 11:04 on February 3rd, 2022, at the WV SFMO, Charleston WV.

The following commissioners were present:

Jim Oldaker
Doug Estep
Tom Keefer
Dave Camp

The following commissioners were absent:

Virgil White

Unfinished Business

None

New business

1. FireFighter Training Certification Access/Repository Program

Marshal Tyree reported that access to the WV PST certifications does not appear to be an issue. As for WVU FSE he spoke with Mark Lambert the day prior and was informed that we should be able to access their system as well. He does not have a timeline as it is new information. He noted that going forward the Fire Marshal's office will work on a way to become a repository for new certifications, but the accesses will help with historical certifications.

Chairman Gunnoe stated that it is the goal of the Commission that we have our own system in place to track all certificates issued by the Fire Marshal's Office/Fire Commission.

Adjournment

Commissioner Estep moved to adjourn the meeting at 11:08am, meeting adjourned.

Legislative, and Codes Committee Meeting Report

Meeting Minutes

February 3rd, 2022

Call to order

Commissioner Shriver called to order the regular meeting of the Legislative, Codes and Regulatory Committee meeting at 10:40am on February 3rd, 2022 at the WV SFMO, Charleston WV.

Roll call

The following commissioners were present:

Jim Oldaker
Ted Shriver
Brian Jones
Tom Keefer
Edward George

The following commissioners were absent:

None

Unfinished Business

1. Update on Pending Legislation

Chairman Gunnoe requested Marshal Tyree provide his legislative report today and answer any questions as inclement weather is expected the next day and Commissioners may need to attend via phone.

Marshal Tyree provided an update to the Committee on pending Legislative items. The seven rules the Fire Commission has (Building Code, Fire Code, Grant Fund, Specialized Members, Junior FireFighter, Chief's, and AFFF Foam) have not been introduced yet and he expects them to be a rules bundle. There is one Fire Marshal rule (Fireworks) as well, yet to be introduced. Other bills that have been introduced of interest to the Committee are SB 513 (Insurance Surcharge Increase), SB 433 (Municipal Fire Marshal Expanded Powers – not including State Fire Marshals), SB 417 (Non- Allowance of Comingling of Funds by VFDs) HB 4087 (New Fire Station Construction w/o living quarters Exemption from Sprinklers). Marshal Tyree answered the Committee's questions regarding the legislation.

Per Commissioner George's request Marshal Tyree gave a breakdown of how jurisdiction between State Fire Marshals and Municipal Fire Marshals is handled, how Municipal Fire Marshals are trained and who Municipal Fire Marshals report to.

While not a Legislative item Marshal Tyree noted he will be presenting updated Agency Policy and Procedures to the Commission in the future.

No Action Taken.

New business

None

Adjournment

Commissioner Oldaker moved to adjourn the meeting at 11:15am, meeting adjourned.

VFD Fire Service Equipment and Training Grant Fund – Did Not Meet

Commissioner Estep made a motion to accept the Committee Reports as written, seconded by Commissioner White. With the ayes and nays having been taken on a voice vote the motion passed.

UNFINISHED BUSINESS:

1) **Update on FDC FY 2021-013 – Cottageville**

Chairman Gunnoe noted the reception of the required reports.

No Action Taken.

2) **Update on FDC 2021-009 – Williamsburg, Underage Juvenile Riding the Apparatus and Being in Hot Zone at Scene of Emergency Incident**

Chairman Gunnoe updated the Commission on the reception of the new SOGs/Junior FireFighter By-Laws and yesterday's committee approval.

Commissioner George made a motion to approve the submitted SOGs (Junior FireFighter By-Laws) and to close case FDC-2021-009, seconded by Commissioner White. With the ayes and nays having been taken on a voice vote, the motion passed.

3) **Update on FireFighter Training Certification Access/Repository Program**

See Training Committee Report

No Action Taken

NEW BUSINESS:

1) **Consideration of Fire Officer Applications.**

Chairman Gunnoe updated the Commission on yesterday's Committee approval and read the names submitted.

- a. Robert Waid FO 1&2 (Anthony Creek)
- b. Noah Alvis FO 1 (Eleanor)
- c. Terry Tomblin FO 1&2 (Cora)
- d. Greg Fuller FO 1&2 (Huntington)

Commissioner Oldaker made a motion to approve applications as listed, seconded by Commissioner Jones. With the ayes and nays having been taken on a voice vote, the motion passed.

2) Consideration of Fire Chief Applications.

Chairman Gunnoe read the names submitted and approved during Committee meetings.

- a. Mathew Mathews (Salem)
- b. Richard Little II (Clinton District)
- c. Justin George (Coalton)
- d. Joshua Smith (Bakerton)
- e. Bernard Maynard (Henlawson)
- f. James Reed III (Great Cacapon)
- g. John Davis (McMechen)
- h. Adam Hoffman (Bruceton-Brandonville)
- i. Billie Simms III (Cameron)
- j. Robert Nutter Jr (Jefferson)
- k. Jeffrey Myers (Fountain)
- l. Gregory Dyer (South Fork)
- m. Mark Handley (Saint Mary's VFD)
- n. Greg Fuller (Huntington FD)

Commissioner White made a motion to approve applications as listed, seconded by Commissioner Estep. With the ayes and nays having been taken on a voice vote, the motion passed.

3) Consideration of Perfect Evaluation Recertification of Fire Departments.

- a. Glasgow VFD
- b. Cedar Grove VFD
- c. City of Logan FD

Commissioner Oldaker made a motion to recertify the departments noting their perfect evaluations, seconded by Commissioner White. With the ayes and nays having been taken on a voice vote, the motion passed.

4) Consideration of Recertification of Fire Departments.

- a. Salem VFD
- b. Summit Park VFD
- c. Diana VFD
- d. East River VFD
- e. Walkersville VFD
- f. Mineral Wells VFD
- g. Servia VFD

Commissioner White made a motion to recertify the listed departments, seconded by Commissioner Jones. With the ayes and nays having been taken on a voice vote, the motion passed.

5) Report on Fire Departments Receiving 180 Days to Achieve Compliance.

Chairman Gunnoe noted the automatic issuance of 180 days to achieve compliance.

No Action Taken

6) Consideration of Boundary Change Request Buckhannon VFDs.

Chairman Gunnoe described the discussion during Committee meetings, documents received and the approval by Committee.

Commissioner White made a motion for the approval to the boundary change as requested, seconded by Commissioner Estep. With the ayes and nays having been taken on a voice vote, the motion passed.

RECRUITMENT AND RETENTION:

Chairman Gunnoe noted he and the Commissioner were happy to hear the positive increase in VFD members compared to last year, per Marshal Tyree's information during Committee meetings.

SPEAKERS:

None scheduled

CORRESPONDENCE:

None

ADDITIONAL ITEMS

Chairman Gunnoe asked if any Commissioners or those in attendance had any other items to discuss.

Commissioner Mongold inquired about the previous issuance of an FDID number to Berkeley County Local Fire Prevention Unit and possible issues regarding boundary approval. He wants to ensure the correct processes are being followed.

Chairman Gunnoe tasked ASFM Bradley Scott to reach out to the Berkeley County Local Fire Prevention Unit to confirm requirements are being met and report back to the Commission in April.

GOOD OF THE ORDER:

Junior FireFighter Camp will be June 18th through June 23rd, 2022, for ages 14-17.

TIME AND PLACE OF NEXT MEETING(S):

April Committee Meetings 10:00am Thursday, April 7th, 2022, at TBD. Commission Meeting 9:00am Friday, April 8th, 2022, at TBD

ADJOURN:

Chairman Gunnoe moved to adjourn at 9:24am, meeting adjourned.