Department of Homeland Security
Michael T. Baylous, Cabinet Secretary
Kenneth E. Tyree, Jr., CFPS, State Fire Marshal

Phone: (304) 558-2191 Fax: (304) 558-2537

OFFICE OF THE STATE FIRE MARSHAL
1600 Pennsylvania Avenue
Charleston WV 25302
firemarshal.wv.gov

PRIVATE EMERGENCY VEHICLE PERMIT APPLICATION

Please include the following documentation with each application:

- Copy of current Driver's License.
- Copy of current Vehicle Registration.
- Copy of current Proof of Insurance.
- Copy of EVOC Training.
- Copy of Fire Fighter 1 **or**
- Copy of First Responder Card **or**
- Copy of EMT Certification **or**
- Copy of EMT Paramedic Certification
- If the driver's name is **NOT** on the registration or insurance, they will need to provide a ***signed*** letter from the vehicle owner stating that they give permission for the driver to use their vehicle for emergency response calls.

1. FIRE DEPARTMENT INFORMATION			
Fire Department:		FDID #:	County:
Fire Department Mailing Address:			
Fire Department Contact Information:	Dept phone:	Fire Chief's Email:	
	Chief's phone:		
Authorizing Fire Chief: (Printed)			
Authorizing Fire Chief: (Signature)			

Only the duly elected/designated Fire Chief may authorize this permit and will be responsible for any misuse of red lights and sirens. This permit does not relieve the driver from due regard for the safety of all persons, nor from the consequences of reckless disregard for safety.

2. FIRE FIGHTER INFORMATION:	
Fire Fighter's Name and Current Address:	
Vehicle Information:	Year:
	Make:
	Model:
	VIN:
	License Plate Number:
Insurance Information:	Company Name:
	Policy Number:
	Expiration Date:

Upon leaving the department, trading vehicles, replacing windshields, or at the discretion of the Chief or WVSFMO, this permit is to be surrendered to the Fire Chief. The Fire Chief is responsible for informing the Fire Marshal's Office so that it may be removed from the respective Fire Department's file. Failure to terminate a permit which is no longer valid may result in non-issuance of future emergency vehicle permits.

<u>When placing your permit on your windshield, place it approximately 3 inches above your state inspection sticker on the inside driver's side of your windshield.</u>

Please mail all completed applications and documents to:

Office of the State Fire Marshal
1600 Pennsylvania Avenue
Charleston, WV 25302

Or email to:
Malena.L.Boggess@wv.gov

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